



Bruton Town Council

Minutes of the Town Council Meeting held on Tuesday 30th June 2015 in the Bruton Community Hall

Present: Councillors: Anderton, Brownlow, Crawford, Gasson, Hall, Hughes, Hunt,
Hutchinson, Marsh and Pawsey
In the Chair: Councillor Hall

15/031 Minutes of the Meeting held on 26th May 2015

It was proposed and seconded that the minutes of the meeting held on 26th May 2015 be adopted as a true and accurate record.

Resolution Adopted 10-0-0

15/032 Declarations of Interests

Councillor Crawford declared a personal and prejudicial interest in item 10 as she lives opposite the building in question.

15/033 Apologies for Absence

Apologies were received from Councillors Baker and Pickering.

15/034 Presentation by Gordon Fry of the Bruton Community Partnership (BCP)

Gordon Fry introduced James Weston and Steve Lee, Secretary and Treasurer of the BCP and a document was distributed to all Councillors. The aims of the BCP were explained and it was emphasised that the steering group is there to work with, and complement, other organisations in order to help the town. A meeting is held every other Thursday at 9am for one hour and anyone interested is more than welcome to attend. The BCP now has a constitution and bank account and currently has received £1,000 from SSDC with a match funding promise from Hauser & Wirth, with residue funds of £265 from the now defunct Bruton-The Way Forward. A small donation is also expected from the Packhorse Fair. The aim is to finance one-off projects for the community as opposed to long-term projects. Questions were asked by Councillors regarding allocation of money, priorities, links between the BCP and town websites, the make-up of the committee and public awareness of proposed projects.

Messrs Fry, Weston and Lea were thanked for their attendance and then left the meeting.

15/035 Public Question Time

Simon Griffith spoke to Council about a proposal from the Greener Bruton Community Group for a new use for the public building in Grove Alley as a Community Shed. A document was presented and Council was asked for its support for the new idea.

At this point it was agreed to bring forward item 10. "Public Building – Grove Alley".

Councillor Crawford withdrew from the meeting.

15/036 Public Building – Grove Alley

Feliciano Lopez-Chaves presented to Council a document detailing his proposal to reopen the public toilets in Grove Alley and requesting Town Council support. It was stated that he had submitted a formal bid for the building with a decision expected from SSDC in the next two weeks. After discussion it was considered that not enough information was currently available and that to offer support or otherwise at this stage would be premature. It was agreed that a letter be written to SSDC to request details of the bid process.

Councillor Crawford re-joined the meeting.

15/037 Action Points from Previous Meeting

The Clerk reported on the action points from the previous meeting. The hanging baskets have now been put up in the town and the troughs and tubs replanted. It was thought that the Rotary Club had offered to help water the plants but in fact the offer was to help with the memorial garden and riverside walk. All other items are on the agenda.

15/038 Reports from Committees

a) Planning Committee Meeting 9th June 2015

It was proposed and seconded that Council adopt the recommendations of the Planning Committee.

Resolution Adopted 10-0-0

b) Planning Committee Meeting 29th June 2015

It was proposed and seconded that Council adopt the recommendations of the Planning Committee.

Resolution Adopted 10-0-0

c) Finance & General Services Committee Meeting 16th June 2015

Councillor Hall reported, and in particular spoke of the Community Payback Scheme. There is a flat rate of £90 to use the scheme with an additional £100 for a local farmer to remove the rubbish to burn. It was proposed and seconded that Council adopt the recommendations of the Finance & General Services Committee.

Resolution Adopted 10-0-0

i) Library Funding

Councillor Hutchinson will find out more information about SCC plans with regard to the future provision of libraries and Councillor Hall will contact both the Bruton Community Partnership and County Councillor Anna Groskop for their input.

d) Services and Amenities Committee Meeting 18th June 2015

Councillor Pawsey reported. Councillors Pawsey and Anderton met to discuss the town website and a proposal for a communication strategy will be presented at the next full Council meeting in July.

Councillor Pawsey and Hutchinson undertook a site visit recently to the new play area site at Cuckoo Hill as well as visiting the current play area at Eastfield. A list of people to consult has been made and match funding will be investigated. The Clerk reported that Rob Parr from SSDC had been in contact and Councillor Pawsey will arrange to meet with him in the next couple of weeks. Rotas are to be reinstated for Councillors to undertake visual playground inspections. It was proposed and seconded that Council adopt the recommendation of the Services and Amenities Committee.

Resolution Adopted 10-0-0

i) Jubilee Park Multi-use Play Area/Netball Court Floodlights

After discussion it was felt that the future provision of floodlights could only be considered once a decision had been made over the possibility of installing a multi-use play area. It was agreed that a letter to the netball club explaining the situation should be sent by the Clerk.

ii) SSDC Playdays

A request has been received from Stuart Talbot from SSDC for two playdays to be run at Jubilee Park on Friday 31st July and Monday 24th August 2015. It was proposed and seconded that Council agree the above dates.

Resolution Adopted 10-0-0

Council then considered a request for funding for the Playdays. In line with the requirements laid down for all grant applications it was proposed and seconded that the request be turned down this time with the Clerk to write explaining the grant application procedure and deadlines for next year.

Resolution Adopted 10-0-0

iii) Durslade Allotment Meeting – 20th June 2015

Councillor Crawford reported on a recent allotment meeting which was attended by approximately 10 allotment holders. The notes of meeting had previously been sent to all Councillors, a copy of which forms a part of these minutes. The Chairman thanked Councillor Crawford for the excellent notes.

iv) Request for Memorial Bench in Churchyard

Councillor Crawford reported that the request for a memorial bench in the Churchyard had been put to the Church Office Administrator and will be discussed at the next PCC meeting on 15th July. Councillor Crawford will report back to the Town Council next time.

v) Gate at Dovecote

Councillor Hall reported that he had inspected all gates at the Dovecote and could find no problems. No more action is considered necessary.

vi) Pruning of Apple Tree in Riverside Walk

Consideration was given to pruning the apple tree close to the “Man on a Bench” sculpture. It was proposed and seconded that the tree be inspected and, if considered necessary, pruned at the appropriate time of year.

Resolution Adopted 10-0-0

e) Transport Committee

Councillor Brownlow spoke of the public meeting to be held tomorrow (1st July) to discuss the Cole Road traffic calming scheme and the proposed 20mph zone for Bruton. A previous public meeting to discuss the Cole Road scheme had been held in Pitcombe. So far 17 e-mails had been received in support of the Cole Road scheme with 2 against. The next meeting of the Transport Committee will be on Tuesday 7th July at 7.30pm in the Community Office.

Councillor Brownlow also reported that he would be interested in using the Great Western Community Fund for improved disabled accessibility to platform 2 at Bruton Railway Station.

Although road markings have been repainted in Coombe Street, other areas promised have not been done.

15/039 Adoption of Standing Orders

It was proposed and seconded that the Standing Orders dated 30th June 2015 be adopted.

Resolution Adopted 10-0-0

15/040 Review of Social Media Policy

After discussion it was agreed that certain wording on the Social Media Policy document would need to be amended. All Councillors are asked to submit alterations to Councillor Anderton and this item will be considered again next time.

15/041 Councillor Training Courses

Councillors were reminded of a Councillor Training course which will take place on Wednesday 8th July 2015 in the Community Hall from 7pm to 9pm. Consideration was given to an IT course organised by SALC on 21st September at Somerton and it was proposed and seconded that the Clerk attend this course at a cost of £125 plus VAT.

Resolution Adopted 10-0-0

15/042 Town Work Plan – review and exceptions reports

The Chairman presented the work plan. Two new projects were added to the work plan – the building of a multi-use play area and the purchase of new information boards for the town.

15/043 Reports:

Town Councillors – Councillor Hutchinson asked that “Police Report” be added to the next agenda.

Councillor Brownlow reported that a Transport Committee meeting will take place on Tuesday 7th July at 7.30pm in the Community Office.

Councillor Marsh stated that it is hoped that the Brue Valley Rotary Club will work alongside the Royal British Legion to help maintain the memorial garden and replace the now dead tree which was originally planted in 2005 to commemorate VE Day. Councillor Marsh also commented about an area of Riverside Walk which has now become weedy. A fence panel in the area was also reported broken. Councillor Marsh also volunteered to be the Town Council Skate Park representative and will contact Paul Jenkins of Sexeys Hospital.

Councillor Anderton spoke of the possible adoption of the red telephone box in Quaperlake Street and it was agreed that this item be on the next agenda.

County Councillor and District Councillor Groskop – there was nothing to report this time.

Chairman – The Chairman reminded Councillors that there are still two vacancies for the Planning Committee.

15/044 Items for next agenda

Co-option of Councillor. Police Report. Adoption of Social Media Policy. Memorial bench. 20mph/Cole Rd Scheme. Website Communication Strategy. Small improvement grants. Adoption of phone box. Councillors are asked to forward items for the next agenda to the Clerk by Monday 20th July 2015.

15/045 Accounts for Payment

1	K F McCarthy	Salary – June 2015	£1,074.32
2	HMRC	Tax/NI – June 2015	£199.13
3	K F McCarthy	Expenses – Tippex for office/Loo Rolls/Handwash for public loo	£11.36
4	Three Counties Tree Services (formerly Julian Shave)	Grounds maintenance 11/6/15	£270.00
5	Vodafone	Phone bill to 31/5/15	£19.76
6	Three Counties Tree Services	Floral decoration – hanging baskets, tubs	£947.35
7	Wessex Water	Water bill – JP	£46.09
8	Shaun Nash (Bruton) Ltd.	Toilet cleaning 2/1/15-26/6/15	£600.00
9	Three Counties Tree Services	Grounds maintenance 26/6/15	£1,868.40

Resolution Adopted 10-0-0

15/046 Correspondence

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| 1. | NALC | LCR Magazine – Summer 2015 |
| 2. | Revd Fr Justin Bailey | A Medieval Festival in Bruton |
| 3. | Tricia Rawlingson Plant | Memorial plaque/Council Chamber rep |
| 4. | Clerks & Councils Direct | Magazine – July 2015 |
| 5. | PCSO Russell | Police Report – May/June 2015 (e-mail) |
| 6. | District Councillor Mike Beech | Lorry access to Bruton (e-mail) |
| 7. | Mark Dulwich/NatWest Bank | NatWest mobile van (e-mail) |
| 8. | Tina Gardener – Cannington PC | SID training (e-mail) |

The Clerk was instructed to reply to the letter about a Medieval Festival stating that Council would be interested in such an event being held in the town.

The Clerk was also instructed to reply to Mrs. Rawlingson Plant with Council's agreement in principal to a memorial plaque providing the family are in agreement. Also to confirm Councillor Marsh as the Council's Chamber representative.

Councillor Hall confirmed that he has replied to District Councillor Beech explaining the lorry access rules.

The Clerk was instructed to write to NatWest indicating possible locations for the mobile van.

Members of the Council considered these matters in the exercise of their functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability): Crime and Disorder, Health and Safety and Human Rights.

Action Points

1. Request details from SSDC re bidding process – Clerk
2. More details re future library provision – LH/SH
3. Meet with Rob Parr re playgrounds – KP
4. Playground inspection rotas for Councillors – Clerk
5. Letter to netball club – Clerk
6. Reply re SSDC playdays – Clerk
7. Arrange inspection of apple tree – Clerk
8. Social Media Policy amendments to Councillor Anderton – All
9. Enrol for IT Course – Clerk
10. Reply to Correspondence - Clerk