

Bruton Town Council

Minutes of the Annual Town Council Meeting held on Tuesday 12th May 2015 in the Bruton Museum

Present: Councillors: Anderton, Baker, Brownlow, Crawford, Hall, Hughes, Hunt, Perkins and Pickering

15/001 Election of the Chairman for the year 2015/16

Councillor Hall was proposed and seconded for the office of Chairman and Town Mayor. There being no other candidates Councillor Hall was declared elected.

Resolution Adopted 8-0-1

15/002 Election of the Vice-Chairman for the year 2015/16

Councillor Pickering was proposed and seconded in her absence for the office of Vice-Chairman. There being no other candidates Councillor Pickering was declared elected.

Resolution Adopted 8-0-1

15/003 Co-option of New Councillors

Five candidates were put forward for three vacancies. Due to some of the candidates being unfamiliar to Council it was agreed to defer this item until the next meeting on 26th May 2015 in order for the candidates to submit details of themselves.

15/004 Minutes of the Meeting held on 28th April 2015

It was proposed and seconded that the minutes of the meeting held on 28th April 2015 be adopted as a true and accurate record.

Resolution Adopted 6-0-3

15/005 Declarations of Interests

There were no declarations of interests.

15/006 Apologies for absence and if required a resolution to adjourn signature of Acceptance of Office to next meeting

Apologies were received from Councillor Marsh. It was proposed and seconded that Councillor Marsh be permitted to sign the Acceptance of Office at the next full meeting of Council on 26th May 2015.

Resolution Adopted 9-0-0

15/007 Register of Interests

The Clerk advised that all new Councillors must complete the Declaration of Interests form and that any changes must be reported within 28 days of the change. Councillors were also reminded to report all gifts and hospitality over £25.00.

15/008 Town Council Meeting Dates & Committees for 2015/16 – Annex A

It was proposed and seconded that Council approve the dates of council meetings and the composition of committees as set out in the attached paper annex A.

Resolution Adopted 9-0-0

15/009 Representatives on Outside Bodies – Annex B

The Council representatives on outside bodies were agreed - the details are attached.

Resolution Adopted 9-0-0

15/010 Bank Mandate

It was proposed and seconded that the following resolution be adopted:

- i) Bank accounts continue with HSBC Bank plc (the Bank) and the Bank is authorised to:
 - a. pay all cheques and other instructions of payment signed on behalf of the Council by any two of those listed overleaf together with the Town Clerk/Proper officer (the signatory), whether any account of the Council is in debit or credit;
 - b. deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the Town Clerk/Proper Officer, and
 - c. accept the Town Clerk /Proper Officer as fully empowered to act on behalf of the Council in any other transaction with the Bank.
 - d. accept the Town Clerk/Proper Officer as fully empowered on behalf of the Council to enter into at any time(s) any agreement(s) for or relating to electronic and/or telephone banking services of any kind whatsoever (“Services”), and to delegate (including the power to sub delegate) the operation of the Services as set out in the terms and conditions governing the Services and the Council acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.
- (ii) That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand.
- (iii) That the Town Clerk/Proper Officer is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the bank may rely upon such lists.
- (iv) That these resolutions be communicated to the Bank and remain in force until change by a resolution of Council and a copy, certified by the Chairman (Chief Executive) and the Proper Officer, is received by the bank

Resolution Adopted 9-0-0

15/011 Councillors Training Courses

The Clerk will liaise with SALC to arrange suitable training and Councillors will be informed of training dates at the next meeting

There being no other business the meeting closed.

Members of the Council considered these matters in the exercise of their functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability): Crime and Disorder, Health and Safety and Human Rights.