



Bruton Town Council

Minutes of the Town Council Meeting held on Tuesday 26th May 2015 in the Bruton Community Hall

Present: Councillors: Anderton, Baker, Brownlow, Crawford, Hall, Hughes, Hunt, Marsh,
Perkins and Pickering
In the Chair: Councillor Hall

15/012 Minutes of the Meeting held on 12th May 2015

It was proposed and seconded that the minutes of the meeting held on 12th May 2015 be adopted as a true and accurate record.

Resolution Adopted 10-0-0

15/013 Co-option of New Councillors

There were 5 candidates for 3 vacancies. A written ballot was agreed. After three rounds of voting by Councillors it was proposed and seconded that Lesley Hutchinson, Katie Pawsey and Julia Gasson be co-opted to fill the 3 vacancies and were duly elected. It was proposed and seconded that Julia Gasson be permitted to sign the Acceptance of Office at the next full meeting of Council on 30th June 2015.

Resolution Adopted 10-0-0

At this point there was a short recess while Councillors Hutchinson and Pawley signed their acceptance of office, after which they took their seats.

15/014 Declarations of Interests

There were none.

15/015 Apologies for Absence

There were none.

At this point Councillor Pickering left the meeting.

15/016 Presentation by Vicki Haselgrove for Improvements to the Skate Park

Vicki Haselgrove, Laurie Reading and Henry Brook presented to Council their ideas for improving the Skate Park at Jubilee Park. Vicki had previously spoken to James Divall who had suggested they contact the Town Council for support. Councillor Hall thanked them for attending and this item will be considered in more detail by the Services and Amenities Committee at its next meeting in June 2015.

15/017 Public Question Time

There were no questions.

15/018 Action Points from Previous Meeting

The Clerk reported on the action points from the April meeting. The annual playground inspection has been requested from SSDC. The memorial bench for Mr. Hick and the litter bin for Gants Mill have still to be purchased.

15/019 Reports from Committees

a) Planning Committee

i) Planning Application No. 15/01910/FUL – Oxenleaze, Dropping Lane, Bruton

It was proposed and seconded that Council recommend approval of the above application.

Resolution Adopted 11-0-0

ii) Planning Application No. 15/02009/FUL – Blackford House, Plox, Bruton

It was proposed and seconded that Council recommend approval of the above application.

Resolution Adopted 11-0-0

b) Services and Amenities Committee

i) Jubilee Park Netball Court Floodlights

The Clerk reported on recent problems with the floodlights. One floodlight fell over in storms and another had to be taken down. The netball club had been invited to tonight's meeting but unfortunately no one could attend. Discussion then took place over the viability of replacing the floodlights. Councillor Baker will liaise with the netball club and will report back next time.

ii) Memorial Bench

A request had been received from a relative for permission to donate a bench in the memory of Dr. Philip Bailey and Leonard Bailey who had both lived in the town for many years. It was requested that the bench be put in the Churchyard. Councillor Crawford will ask the PCC for permission and will report back next time.

iii) Gate at Dovecote

A member of the public had recently reported that they had had a finger crushed by the field gate leading to the Dovecote footpath. Councillor Hall will have a look at the gate concerned and will report back next time.

iv) Hanging Baskets

It was proposed and seconded that the Grounds Maintenance Contractor be asked to provide the hanging baskets for the High Street.

Resolution Adopted 11-0-0

The Clerk will contact Colin Juneman, Chair of the Rotary Club, who has expressed an interest in tending the hanging baskets.

v) Allotments

The Clerk reported on the current situation with the allotments following the recent renewal of tenancies. There are still one or two who have not paid their rent for the forth-coming year and letters to end the tenancies will now be sent. Allotments will be one of the items on the agenda of the next **Services and Amenities Meeting which will be held on Thursday 18th June 2015 at 7.30pm in the Community Office.**

c) Transport Committee

Councillor Brownlow reported. The Cole Road plans have been redesigned in consultation with Pitcombe Parish Council. A meeting for the public to consider the plans has been arranged for **Wednesday 17th June 2015 between 6pm and 7.30pm**, although Councillor Brownlow will try to have the times extended. The plans have the approval of all three schools.

Councillor Brownlow also reported that he had met with Colin Fletcher of SCC Highways to agree the zones where the proposed 20mph limit should start and end. Colin Fletcher has stated that he believes the project will cost less than £4.5k. It is hoped that plans for the 20mph scheme will be displayed sometime in June 2015.

Alterations to Church Bridge will include a dropped kerb and bollards near the bus stop. Time limits for parking can only be implemented once a new Traffic Order has been processed. It was reported that new Traffic Orders are only processed by the County Council once a year in September. A timeline for processing of orders will be obtained from Colin Fletcher.

Yellow and white road markings will be repainted in the whole of Bruton within 3 weeks.

Signs to the art gallery will be erected on the triangle at the bottom of the High Street and on Church wall. The toilet signs will be altered to reflect pedestrian and not driving directions.

A volunteer has been found to move the mobile speed indicator devices, however training booked for this Friday has been cancelled so this will delay the start.

15/020 Internal Audit Report and Audit Annual Return for the year ending 31st March 2015

The Clerk presented the Annual Accounts together with the Internal Audit Report which had been prepared by Emma Miller. The Chairman then went through the Annual Governance Statement in detail. It was proposed and seconded that the Annual Governance Statement be approved by Council.

Resolution Adopted 11-0-0

15/021 Insurance

It was proposed and seconded that the Council's insurance with Zurich Municipal be renewed for a further year from 1st June 2015.

Resolution Adopted 11-0-0

15/022 Adoption of Standing Orders

It was proposed and seconded that a resolution to update Standing Orders be adopted and that the resolution then stand adjourned without discussion to the next ordinary meeting of Council.

Resolution Adopted 11-0-0

15/023 Grant to Bruton Community Partnership

A grant for £1,000 was requested and refused by Council as clear rules for applying for grants had not been complied with. It was agreed that the BCP should give a presentation to Council at a future meeting in order for this request to be reconsidered.

15/024 Councillor Photos for Website

It was proposed and seconded that a photograph of each Councillor be put on the town website.

Resolution Adopted 11-0-0

15/025 Councillor Training Courses

Dates to be advised when finalised.

15/026 Town Work Plan – review and exceptions reports

The Chairman presented the work plan. Future plans for the library will need to be reviewed.

15/027 Reports:

Town Councillors – Councillor Baker reported on the Packhorse Fair and gave thanks to everyone who helped.

Councillor Pawsey stated she is looking forward to working with the Council.

Councillor Brownlow reported that the “key” on the side of the Community Hall has been damaged.

Councillor Marsh thanked Councillor Pickering for organising a very good Packhorse Fair.

County Councillor and District Councillor Groskop reported that she had received a letter from the netball club outlining the need for floodlights at Jubilee Park. The public toilet building in Grove Alley has been put up for sale. Thanks were given to everyone who helped with the Packhorse Fair – the flags in the High Street were very good. Money for small traffic schemes will be available in September 2015.

Chairman – The Chairman reported on the Bruton Community Partnership. Complaints have been received about the recent festival held at Gilcombe Farm. The Chairman also recently attended Speech Day at Sexey’s School as well as giving the prizes at the Packhorse Fair Drag Race.

15/028 Items for next agenda

Library funding. Netball Club floodlights. Memorial bench. Gate at Dovecote.
Adoption of standing orders. Councillors are asked to forward items for the next agenda to the Clerk by Monday 22nd June 2015.

15/029 Accounts for Payment

1	British Gas	Electric bill– Clerks office	£228.68
2	Greg Mainstone	Fit bin/fence clear JP wall rubble	£386.50
3	Greg Mainstone	Mend footbridge on Riverside Walk	£119.75
4	SSDC	Works to Riverside Walk	£18906.69
5	K F McCarthy	Salary - May 2015	£1,139.28
6	HMRC	Tax/NI – May 2015	£243.26
7	SALC	Affiliation fees	£627.30
8	Wessex Water	Water bill – cemetery	£29.82
9	Julian Shave Landscaping	Grounds maintenance - JP	£117.60
10	Vodafone	Phone bill to 30/4/15	£19.97
11	BT	Internet Services	£50.40
12	Shaun Nash (Bruton) Ltd.	Make safe floodlight at Jubilee Park	£54.00
13	Zurich Municipal	Insurance 01/06/15-31/05/15	£1,725.39
14	Noel Radford	Tree works in Churchyard	£320.00
15	NALC	Additional fee for magazine subs	£5.00
16	Tim Hamblin	Refund of Cuckoo Hill allotment fee	£17.00
17	K F McCarthy	Expenses – bin bags and handwash	£4.48
18	EM Accounts	4th Quarter internal audit fee	£50.00
19	Bruton Community Partnership	Transfer of monies	£265.88
20	Julian Shave Landscaping Ltd.	Grounds maintenance	£1,832.40
21	Robert Carter	Graphic design 2nd payment	£1,500.00
22	Ashtav	Annual subscription	£25.00

Resolution Adopted 11-0-0

15/030 Correspondence

1.	Clerks & Councils Direct	Magazine – May 2015
2.	SLCC	The Clerk Magazine – May 2015
3.	South Somerset CAB	Thank you letter for grant
4.	Friends of Bruton Railway	Thank you letter for grant
5.	The Dove	Thank you e-mail for grant
6.	Bruton Mini Day Care Centre	Thank you e-mail for grant
7.	South Somerset CAT Bus	Thank you letter for grant
8.	The Pensions Regulator	Pension scheme to start 1/10/16

Members of the Council considered these matters in the exercise of their functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability): Crime and Disorder, Health and Safety and Human Rights.

Action Points

1. Liaise with netball club re floodlights – Councillor Baker
2. Liaise with PCC re memorial bench – Councillor Crawford
3. Arrange hanging baskets and contact Rotary – Clerk
4. Timeline for traffic order – Councillor Brownlow