

**To all members of the Finance and General Purposes Committee**

**NOTICE OF MEETING**

**COUNCILLORS: You are SUMMONED to attend a meeting of the FINANCE & GENERAL PURPOSES COMMITTEE to be held in the Community Office Bruton on **Tuesday 19<sup>th</sup> November 2019 at 7:30pm****

Members of the public will be given an opportunity to comment on Agenda items at the Chair's discretion and should be aware that the proceedings may be filmed or recorded. Councillors are reminded that they are required to attend to their legal obligations in respect of Equal Opportunities, Crime and Disorder, Health and Safety, and Human Rights.

**AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the previous meeting held on 18<sup>th</sup> September 2019**
- 4. Christmas Preparations 2019**  
Members to consider progress with the arrangements for Christmas 2019 celebrations including erecting Christmas trees, road closure and insurance.
- 5. Station Road Car Park Investigatory Works**  
Members to consider a proposal for ground investigation works at potholes.
- 6. Q2 19/20 Financial Report**  
Members to note the Financial Report for the second quarter 19/20 to end September 2019.
- 7. Grounds Maintenance Contract 2019/2022**  
Members to review the Tenders for the 3 year Grounds Maintenance contract current.
- 8. Durslade Community Gardens Water Supply**  
To consider the provision of water supply to the Community Garden and the Town Council's contribution.
- 9. Grant Applications 2020/21**  
Committee to receive Applications for Grant funding 2020/21.

*Members of Committee are advised that they should consider these matters in the exercise of their functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability): Crime and Disorder, Health and Safety and Human Rights. Copies of plans reports and correspondence mentioned above may be inspected at the Council Office during opening hours or by appointment.*

**10. Budget Implications of Resources**

Members to consider the financial implications arising from resources for communications, grant applications, co-ordination of volunteering and the proposed Neighbourhood Plan and other projects submitted to Committees.

**11. Review of Earmarked Reserves**

Members to review a schedule of current Earmarked Reserves and make any recommendations for change.

**12. Draft Budget 2020/21**

Committee to be presented with and discuss a draft budget 2020/21 and to make any Recommendations to Full Council.

**13. Presentation to Full Council November 2019**

To consider the format of information and discussion on the draft budget to the Full Council meeting November 2019.

Stephen Hill  
***Town Clerk***

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