

To all members of the Town Council

NOTICE OF TOWN COUNCIL MEETING

You are **SUMMONED** to attend a **MEETING** of the **TOWN COUNCIL** to be held in the **Community Hall, Bruton at 7.30 p.m. on Tuesday 26th November 2019**. The press and public are also invited to attend.

Members of the public will be given an opportunity to comment on Agenda items at the Chair's discretion and should be aware that the proceedings may be filmed or recorded. Councillors are reminded that they are required to attend to their legal obligations in respect of Equal Opportunities, Crime and Disorder, Health and Safety, and Human Rights.

Agenda

1. Welcome and Apologies for Absence

2. Declarations of Interests

3. Minutes of Meetings held on 29 October 2019

Council is asked to approve the minutes of the meeting held on 29th October 2019.

4. Public Question Time

5. Action Points from Previous Meeting

It was Voted unanimously to Adpot the Telephone Box at Uphills subject to operating as a community book exchange, with power supply and the Rescind to previous decision 18/081 b(c). The Town Council has now received a draft Agreement from BT plc.

It was Voted unanimously to Approve writing a letter of support to any group seeking to establish the swimming pool as a community resource; a letter of support has been delivered.

It was Voted to Approve the revised Raised Beds/Large Plots Agreements and retain the annual April renewal date; this next needs to be provided to H&W.

Provision of a hedge at the Cuckoo Hill Cemetery and Allotment was Voted unanimously to Approve. A price is needed for its provision and possible free provision of whip trees.

It was Voted unanimously to Approve the schedule for the Grounds Maintenance contract. This has now been issued for Tender, the results of which are included in this Agenda.

It was Voted unanimously to Approve to close the current HSBC bank account and open a new Unity Trust account with the current Councillors continuing as signatories. This new bank account has not yet been set up.

BTC has received clarification from Sexey's School on the selection of a representative Governor and this is included in this Agenda.

6. Reports from District Councillor Lucy Trimnell and County Councillor Anna Groskop

7. Town Matters

7a. Bruton's Budget 2020/21. The Chair of the Finance & General Purposes Committee will outline how the Town Council spends public money, our budget setting process for the financial year beginning 1 April 2020, and Community Grant applications received.

7b. Bruton Parking Pressures. The Chair of Transport Committee will provide an overview of Bruton's car parking situation, and outline specific proposals for Station Road Car Park. Followed by a discussion to guide Town Council decisions.

7c. Project Prioritisation 2020/21. Facilitated discussion of proposed Bruton Town Council projects for the financial year beginning 1 April 2020, including prioritisation by Members of the Bruton Community.

8. Planning

Council to note the draft Minutes of the meetings held on 23 October and 13 November 2019.

9. Transport

Council to note the draft Minutes of the meeting held 12 November 2019.
Council to consider the Recommendation that non-disclosure of details of the methodology by which Somerset County Council reached the conclusion that the Brewham Road south proposed development access proposals are safe and acceptable be referred to the Information Commissioner's Office (ICO).

10. Finance and General Purposes Committee

Council to consider the Recommendation from the Finance Committee to appoint a contractor for the Grounds Maintenance 2019-22 contract.

11. Council Nominated Representative as Governor of Sexey's School

Council to consider and decide on a nominated representative.

12. Reports Council to receive reports from:

- a) Members representing the Council on Outside/other bodies
- b) Town Councillors
- c) Chairman

13. Accounts for Payment: Members to agree the schedule of payments.

Stephen Hill
Town Clerk

*Members of Council are advised that they should consider these matters in the exercise of their functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.
Copies of reports and correspondence mentioned above may be inspected at the Council Office during opening hours or by appointment.*