

To all members of the Town Council

NOTICE OF TOWN COUNCIL MEETING

You are **SUMMONED** to attend a **MEETING** of the **TOWN COUNCIL** to be a virtual (Zoom) meeting **at 7.30 p.m. on Tuesday 28th July 2020**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

The meeting will be held virtually using Zoom with remote attendance. Any member of the public or press who wants to ask a question should email townclerk@brutontowncouncil.gov.uk to receive access information. The meeting will be streamed live on the Town Council's YouTube channel at <https://www.youtube.com/channel/UCIUPcCBOFPgkZaeMgfkWT4w/>

Before the start of the meeting members of the public will be given an opportunity to comment on Agenda items, at the discretion of the Chair, but they should be aware that the proceedings may be filmed or recorded.

Agenda

- 1. Welcome and Apologies for Absence**
- 2. Declarations of Interests**
- 3. Minutes of the Council Meeting held on 30th June 2020**
Council is asked to approve the minutes of the Full Council Meeting held on 30th June 2020
- 4. Public Question Time**
- 5. Action Points from Previous Meeting**
Consultation response on LGR Somerset.
AGAR 2019/20 Published
Funding contribution to The Plox highway scheme
Abbey Ponds stockproof fence
- 6. Reports from District Councillor Lucy Trimmell and County Councillor Anna Groskop**
- 7. Draft Minutes of the Services & Amenities, HR and Finance & General Purposes Committees**
To note the draft Minutes of the Services & Amenities Committee 14th July 2020, the HR Committee on 21st July 2020 and Finance & General Purposes Committee 21st July 2020.
- 8. Committee and Working Group Terms of Reference, Standing Orders and Financial Regulations**
Council is asked to approve the revised Terms of Reference for Committees and Working Groups, Standing Orders and Financial Regulations.
- 9. Job Description for Resilience Officer**
Council is asked to review the draft Job Description for and approve recruitment of the proposed part-time role of Resilience Officer to have particular responsibilities for coordination of volunteers, communications, grant funding and projects, including the

climate and ecological emergency, including recommendations from HR and F&GP Committees, 21 July 2020.

- 9. Proposed “Bruton Fund” / “Bruton for Bruton” CIC**
Council is asked to consider recommendations from F&GP Committee 21 July 2020 to (1) select and request a minority number of ex-officio Town Councillors to the proposed CIC and (2) request adding businesses/workers as beneficiaries.
- 10. Bruton Food Bank (Engine Shed)**
To receive an update on the Bruton Food Drop and any adaptations to the Engine Shed.
- 11. Funding of The Dove**
In support of The Dove magazine, to delegate authority to the Clerk in consultation with the Chairman of F&GP Committee to provide funding support if and when needed and recommend an application for Grant funding 2021/22.
- 12. Eastfield ex Play Area**
F&GP Committee recommends that the Council restart discussions with SSDC to release covenant, leading to disposal of the ex-play area.
- 13. Risk Management Scheme**
Council is asked to review and approve the revised Risk Management Scheme.
- 14. Car charging points**
Council is asked by SSDC to consider and respond re location, timeframe and number of electric car charging points.
- 15. Royal British Legion: Remembrance Day**
To consider the Town Council’s role in the arrangements for the 2021 Remembrance Day commemorations in lieu of the Royal British Legion.
- 16. Bruton Primary School PSA “Key Worker Scarecrows”**
To consider the request to use Council land for the provision of scarecrows to celebrate key workers.
- 17. Review of Arrangements for Remote Meetings**
To consider the Council’s arrangements for remote meetings.
- 19. Reports** Council to receive reports from:
 - a) Members representing the Council on Outside/other bodies
 - b) Town Councillors
 - c) Chairman
- 20. Accounts for Payment:** Members to consider the schedule of payments (June 2020)
- 21. Exclusion of Press and Public**
Council to consider entering confidential session and thereby exclude Press and Public from the meeting owing to the sensitive nature of the business to be discussed.
- 22. Request for Flexible Workplace Location**
Council is asked to consider the request from the Town Clerk for flexibility in workplace location and note the Recommendations from HR Committee.

Stephen Hill
Town Clerk