

To all members of the Town Council

NOTICE OF TOWN COUNCIL MEETING

You are SUMMONED to attend a MEETING of the TOWN COUNCIL to be a virtual (Zoom) meeting at 7.30 p.m. on Tuesday 26th January 2021. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

The meeting will be held virtually using Zoom with remote attendance. Any member of the public or press who wants to ask a question can access the Zoom meeting using Meeting ID 825 6722 2465 Passcode 383284, or by clicking on this link:

<https://us02web.zoom.us/j/82567222465?pwd=TmZiTk9uZ042cHg2RW9tTk9rUndLUTo9.>

The meeting will be streamed live on the Town Council's YouTube channel at

<https://www.youtube.com/channel/UClUPcCBOFP3kZaeMgfkWT4w/>. Before the start of the meeting members of the public will be given an opportunity to comment on Agenda items, at the discretion of the Chair, but they should be aware that the proceedings may be filmed or

Agenda

1. Welcome and Apologies for Absence

2. Declarations of Interests

3. Minutes of Meetings held on 24th November 2020 and 6th January 2021

Council is asked to approve the minutes of the meetings held on 24th November 2020 and 6th January 2021.

4. Public Question Time

5. Co-option of a new Town Councillor

Members to co-opt a new town councillor to fill the current casual vacancy. Once a candidate has been elected, council to resolve that the person elected may sign the declaration of acceptance of office before the February meeting of council.

6. Reports from District Councillor Lucy Trimmell & County Councillor Anna Groskop.

7. Recommendations from the Finance & Resources Committee

Council is asked to agree the following resolutions:

- i) To agree the budget as detailed in the attached spreadsheet.
- ii) To agree the precept demand for £138,411 (This equates to a Band D Council tax rate of £145.74 per household and represents an increase of 0.29% on 2020-21).
- iii) To agree the in-year transfers to earmarked reserves as detailed in the budget.

8. Climate Emergency Community Fund Bid

Council to endorse the fund bid and agree to proceed with the project if the full grant amount is awarded. A revised budget and project plan will be submitted to council should the council be offered less than the current bid.

- 9. Engine House Community Larder**
Council to receive a project update and agree the next steps.
- 10. Bruton Coronavirus Response**
Council to receive an update from the Community Development Officer and agree any further actions.
- 11. MTIG Funding Bids**
Council to receive an update from the Community Development Officer and agree to delegate responsibility for finalising and submitting the bids to the Community Development officer in consultation with the Acting Proper Officer and Chairman of Council.
- 12. Town Clerk Recruitment**
Council to receive an update from the Acting Proper Officer and to appoint members to serve on the interview panel.
- 13. Minutes from Committees**
Council to note the minutes of the Planning Committee meeting of 16th December and officer's recommendation of 18th December, 2020
- 14. Reports**
Council to receive reports from:
 - a) Members representing the council on outside/other bodies**
 - b) Town Councillors**
 - c) Chairman**
- 15. Accounts for Payment:** Members to agree the schedule of payments
- 16. Confidential Business**
Council to resolve to exclude the press and the public as the remaining item relates to a commercially sensitive matter.
- 17. Station Road Car Park**
Council to consider the received tender and agree the next steps.

Justin Robinson
Acting Proper Officer