

To all members of the Town Council

NOTICE OF TOWN COUNCIL MEETING

You are SUMMONED to attend a MEETING of the TOWN COUNCIL to be held virtually (via Zoom) at 7.30 p.m. on Tuesday 23rd February 2021. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct and to show respect for others in accordance with the law.

*The meeting will be held virtually using Zoom with remote attendance. Members of the public or press who wish to ask a question or simply attend can access the meeting, either by clicking on this link <https://us02web.zoom.us/j/81003732837?pwd=TkcrZoNSU21UbUZVQWpkK2MzNWtUdz09> or by signing on via Zoom using **Meeting ID 810 0373 2837** and **Passcode 617903**.*

The meeting will be streamed live and can be followed via the Town Council's YouTube channel at <https://www.youtube.com/channel/UCIUPcCBOFP3kZaeMgfkWT4w/>. Before the start of the meeting members of the public will be given an opportunity to comment on Agenda items at the discretion of the Chair, but they should be aware that the proceedings may be filmed or recorded.

Agenda

1. Welcome and Apologies for Absence

2. New Councillor

To welcome Councillor Fradley and invite her to serve on Council committees or working groups, or both

3. Declarations of Interests

4. Minutes of previous meeting

To approve the minutes of the meeting held on 26th January 2021.

5. Public Question Time

6. Reports from District Councillor Lucy Trimmell & County Councillor Anna Groskop

7. Abbey Fishponds

To consider the planning advice received from South Somerset District Council (SSDC) and to decide whether to submit an application for a Certificate of Lawfulness.

8. Churchyard Memorial

To consider what action is required in respect of the fenced-off memorial in St Mary's churchyard.

9. SSDC Bin stickers

To consider whether to allow SSDC to promote recycling by affixing stickers to litter bins owned by the Town Council.

10. Bruton for Bruton Community Interest Company (CIC)

To note the proposed Articles of Association for the CIC, to consider the attached report of progress towards its registration, and to make recommendations as appropriate.

11. Jubilee Park Development Working Group

To consider the following recommendations from the Working Group:

- a) To consider permitting Bruton United Football Club to site a storage container at Jubilee Park.
- b) To seek quotations from specialist consultants to create a project masterplan for the Jubilee Park development programme.
- c) To plant additional trees in the Dovecote field, adjacent to the skate ramp.
- d) To consider adapting benches to “Happy to Chat” benches

12. Minutes and recommendations of Committees

- a) **Finance Committee** – to note the minutes and any Committee recommendations.
- b) **Planning Committee** – to note the minutes and any Committee recommendations.
- c) **Transport Committee** – to note the minutes and any Committee recommendations and to consider and agree the next steps in respect of the footbridge at Berkley Gardens.
- d) **Community Engagement Committee** – to note the minutes and the recommendations of the Committee:
 - i. To authorise the drafting of an action plan by the Community Development Officer to establish a network of Community Connectors.
 - ii. To consider the use of custom branded signage to highlight the services provided by the Town Council.
 - iii. To improve access to the Council website in compliance with accessibility legislation.
 - iv. To make YouTube video-recordings of Council and Committee meetings publicly available indefinitely.
 - v. To adopt policy documents covering website privacy, social media and personal data.

13. Reports

Council to receive reports from:

- a) **Members representing the council on outside/other bodies**
- b) **Town Councillors**
- c) **Chairman**

14. Accounts for Payment: Members to agree the schedule of payments.

15. Annual meetings

- a) To agree a date and time for the Annual Town Meeting.
- b) To agree a date and time for the Annual Meeting of the Town Council.

16. Confidential Business

To resolve to exclude the press and public as the remaining items relate to a confidential employment matter and two commercially sensitive matters.

17. Town Clerk recruitment

To receive and consider the recommendations of the recruitment panel.

18. Station Road Car Park

To consider the independent report and bidder meeting feedback and agree the next steps.

19. Engine Shed

To consider quotations received and agree the next steps

Justin Robinson
Acting Proper Officer