

To all members of the Finance and Resources Committee

COUNCILLORS: You are invited to attend an informal consultative MEETING on **Tuesday 18th May 2021 at 7.30pm** to make recommendations on matters to be decided by Town Council officers under delegated powers in accordance with the Council's Business Continuity resolution 19/171 of 21st March 2020.

The meeting will be held virtually using Zoom, with remote attendance. Members of the public or press who want to attend or ask questions can access the meeting by clicking on this link: <https://uso2web.zoom.us/j/88060255847?pwd=djRGRXB3YVUvSmltaWlUWitVOTNVQTo9> or by using ID 880 6025 5847 and passcode 722335. The meeting will be streamed live on the Town Council's YouTube channel: <https://www.youtube.com/channel/UClUPcCBOFP3kZaeMgfkWT4w>

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting members of the public will be given an opportunity to comment on Agenda items, at the discretion of the Chair, but they should be aware that the proceedings may be filmed or recorded.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. 2020-21 End of Year Bank Reconciliations**
To note the bank reconciliations for Town Council bank accounts
- 4. 2020-21 End of Year Financial Position**
To review the end of year outturn figures.
- 5. Review of reserves and allocation of 2020-21 underspend**
To note the position of general and earmarked reserves and to consider how to apportion any underspend, taking account of ongoing projects, including the replacement of recently removed play equipment from Jubilee Park play area.
- 6. Station Road Car Park**
To note receipt of an initial plan from the appointed contractor and receive an update on progress.
- 7. Lease for the Dovecote Building**
To review a draft lease from SSDC in respect of the Town Council's use of the Dovecote Building and agree any comments to feedback to SSDC.

Zöe Godden
Town Clerk