

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as nega

Name of smaller authority: Bruton Town Council

County area (local councils and parish meetings only): Somerset

### Financial year ending 31 March 2021

Prepared by (Name and Role):

Zöe Godden Clerk/ RFO

Date:

31/03/2021

	£	£
<b>Balance per bank statements as at 31/3/2021:</b>		
HSBC Current Account	23,402.97	
HSBC Deposit Account	128,788.07	
Scottish Widows Account	29,524.29	
Unity Trust Current Account	870.55	
Unity Trust Deposit Account	-	
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		182,585.88
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2021 (normally only current account)		
Cheque number		
103461	(62.60)	
Direct Debit	(143.88)	
103692	(100.00)	
103664	(55.30)	
103668	(2,121.75)	
103669	(1,298.80)	
103670	(193.34)	
103671	(150.00)	
103672	(924.00)	
103665	(745.32)	
103666	(417.34)	
103667	(246.29)	
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		(6,458.62)
Add: any un-banked cash as at 31/3/2021		
e.g Allotment rents banked 30/3/21 (but not credited until 2 April)	922.00	
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		922.00
<b>Net balances as at 31/3/2021 (Box 8)</b>		<hr/> <hr/> <b>177,049.26</b>