

**Approved minutes of an EXTRAORDINARY MEETING of the TOWN COUNCIL held on Tuesday 9<sup>th</sup> November 2021 at Bruton Museum.**

**Present:** Councillors Anderton, Baker, Brownlow, Buckland, Cullen, Day, Fradley, Jones (Chair), Pickering and Robinson.

**Also present:** Community Development Officer and Town Clerk.

There was one member of the public present at the start of the meeting.

**The meeting started at 18:30.**

**21/138 Apologies for Absence**

Apologies had been received from Councillors Crawford and Hood.

**21/039 Declarations of Interests**

There were no declarations of interest.

**21/040 Public Question Time**

The member of the public did not wish to speak.

**21/041 To consider a request for the Town Council to be responsible for the Remembrance Parade on 14<sup>th</sup> November and for the parade to be covered by the Town Council's insurance.**

The Chair confirmed that the Town Council would be responsible for the parade, from its starting point at West End to the end point at the gates of the Church.

**RESOLVED: It was proposed an unanimously agreed that the Town Council would take responsibility for the Remembrance Day parade and that the parade would be covered by the Town Council's insurance.**

**21/042 To agree to engage Bradsons Event Services as professional marshals for the parade, at a cost of £228.00.**

The Community Development Officer (CDO) explained that two marshals would be deployed by Bradsons Event Services, one at either end of the parade route. Bradsons had previously marshalled Christmas road closures in Bruton so were familiar with the route. The Chair explained that there had not been sufficient time to train volunteer marshals this year but it was hoped that suitable volunteers could be provided with training for future parades.

**RESOLVED: It was proposed and agreed to engage Bradsons Event Services to provide two marshals for the parade on 14<sup>th</sup> November. Nine votes for; Councillor Pickering abstained from voting and asked for this to be recorded in the minutes.**

**21/043 To note receipt of risk assessments from parties participating in the parade.**

The Chair reported that seven risk assessments had been received from participating groups.

**Noted.**

**18:35 – One member of the public joined the meeting.**

**21/044 To approve the Town Council’s risk assessment for the parade.**

**RESOLVED: It was proposed and unanimously agreed to approve the risk assessment as presented.**

**The meeting ended 18:36.**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_**