

To all members of the Town Council

You are SUMMONED to attend a MEETING of the TOWN COUNCIL on Tuesday 26th April 2022 at 7.30pm to be held in the Community Hall. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting members of the public will be given an opportunity to comment on Agenda items at the Chairman's discretion but they should be aware that the proceedings may be filmed or recorded

Agenda

- 1. Apologies for Absence**
- 2. Declarations of Interests**
- 3. Minutes of previous meetings** - to approve the minutes of the Town Council meetings held on 18th and 29th March 2022.
- 4. Minutes and Recommendations from Committees and Working Groups:**
 - a) **Events Committee**
 - i.** To receive notes from the meeting held on 12th April 2022.
 - ii.** To recommend that Council approve the budget for the proposed Jubilee celebrations.
 - b) **Planning Committee**
 - i.** To receive the notes of the meetings which were held on 22nd March and 5th April 2022.
 - ii.** To receive an update on any progress in attempts to alleviate light pollution along the Frome Road and at Plox.
 - iii.** To note that the Abri's proposals to retrofit external wall insulation and change the external wall materials of dwellings at Eastfield and Brue Avenue will be discussed at an informal online meeting of the Planning & Consultation Committee to be held on Wednesday 27th April at 7.30pm, and that interested members of the public are invited to attend via Zoom or watch and listen via the Town Council's YouTube channel.
 - c) **Town Committee**
 - i.** To receive the minutes of the meeting held on 15th March.
 - ii.** To consider the recommendations of the Committee in respect of the Methodist Church and planting at the Packhorse Bridge and Jubilee Park.

- iii. To consider the recommendations of the Committee and the Abbey Ponds Working Group in respect of scrub clearance timing, tools and volunteers and that a formal letter of thanks be sent by the Mayor to the retiring Chair of the Working Group.
 - d) **Abbey Ponds Working Group** - To receive the notes of the meetings held on 7th December 2021 and 4th April 2022.
 - e) **Bruton Primary School Pedestrian Access Working Group** - To receive notes of the Group meeting held on 1st April 2022.
 - f) **Climate and Ecological Emergency Working Group**
 - i. To receive notes from the meeting of 4th April 2022.
 - ii. To note and agree the recruitment of two new group members.
 - g) **Footpaths Working Group** - To receive notes of the Group meeting of 5th April 2022.
 - h) **Jubilee Park Development Programme Working Group**
 - i. To receive the notes of the meeting held on 22nd March 2022.
 - ii. To consider the Group's recommendations in respect of tree planting, landscaping tenders, the hoggin path by the pavilion, and a Jubilee Beacon.
 - i) **Retrofit Working Group**
 - i. To receive notes of the meetings of 18th March and 22nd April 2022.
 - ii. To consider the future of the project including staffing arrangements.
5. **District and County Councillors** – to receive reports from District Councillor Lucy Trimmell and County Councillor Anna Groskop.
6. **Station Road car park:**
- i. To receive a written report on the current position with regards to the Market Towns Investment Group (MTIG) grant funding and works timeline and resolve how to proceed.
 - ii. To resolve whether to submit the prepared planning application for the construction works.
7. **The Castle public house** - To consider whether to request that a Moratorium on the sale be invoked.
8. **Royal Jubilee** - to consider any plans for the celebration.
9. **Bank Reconciliations** - to note the bank reconciliations for all the current and deposit accounts to 31st March 2022.
10. **Budget Position** - to note the budget report to 31st March 2022.
NB this is not the final year-end figures as they have not yet been finalised
11. **Accounts for Payment** - to approve the schedule of payments (April 2022) and to note the direct debit payments.

12. Receipts – to note the receipts for 1st - 26th April 2022

13. Reports - to receive reports from:

- a) Members representing the Council on outside/other bodies
- b) Town Councillors
- c) Chairman

14. EXCLUSION OF PRESS AND PUBLIC - To consider exclusion of press and public for the remainder of the meeting under the *Public Bodies Admissions to Meetings Act 1960*, Section 1 (2) on the grounds that discussion of item 15 relates to confidential information regarding staffing matters and discussion of item 16 relates to confidential matters of a commercial nature.

15. Staffing arrangements - To consider arrangements relating to the recruitment of a Town Clerk, Council staffing in the interim and staffing of the Retrofit project.

16. Bruton station access - To receive an update on discussions with interested parties and agree how to proceed.

Patrick Pender-Cudlip

Assistant Town Clerk