

Finance and Resources Committee

Committee members, you are SUMMONED to attend a MEETING of the FINANCE AND RESOURCES COMMITTEE on **Tuesday 17th October 2023 at 7.30pm to be held in **Bruton Community Hall**. The press and public are also invited to attend.**

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

LNewby

**Lisa Newby
Town Clerk
10th October 2023**

AGENDA

FR23/11: To elect a chair of committee.

FR23/12: to elect a vice chair of committee, if required.

FR23/13: Apologies for absence (LGA 1972 s85(1)).

To receive and approve any apologies of absence and to approve the reasons given.

FR23/14: Declarations of interest

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

FR23/15: [Minutes of the last meeting](#) held on 20th June 2023 (LGA 1972 sch 12 para 41 (1)).

To agree the minutes from the meeting on 20 June 2023 as a true and accurate record. For the chair to sign minutes from the meetings on 18th April 2023, and 10th January 2023.

FR23/16: Review of Risk Register.

To review the Risk Register, and consider any changes if required.

FR23/17: to receive the conclusion of audit for 2022/23.

The conclusion of the 2022/23 audit has been received and published.

FR23/18: To consider a grant application received from Promise Works.

The grant application has been circulated to councillors to review.

FR23/19: To consider a grant application received from Octopus Studios, Bruton.

The grant application has been circulated to councillors to review.

FR23/20: To consider an Investment Policy, as required once balances held exceed £100,000 in total.

FR23/21: To consider outsourcing Town Council IT support to an independent contractor.

To discuss the Town Council IT provision and requirements, and to consider outsourcing the provision to a suitable contractor.

FR23/22: to discuss the National Association of Local Council Model Financial Regulations Consultation and to consider any response by the Town Council.

To consider any responses or contribution from the Town Council to the consultation.

FR23/23: To review the spend to budget thus far for 2023/24 financial year.

The spend to budget to 30th September 2023 has been circulated to councillors for review and approval to date.

FR23/24: To consider the budget for 2024/25.

To consider the timetable for budget setting for 2024/25 and how the committee will work towards producing a budget for consideration at the next meeting.

FR23/25: Date of next meeting. The next meeting is scheduled for 14th November 2023. Agenda items to the clerk by 6th November 2023.

END OF AGENDA