

To members of the Events Committee

You are SUMMONED to attend a MEETING of the EVENTS COMMITTEE on Tuesday 23rd January 2024 at 7.30pm to be held in BRUTON COMMUNITY HALL. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

SMainstone

Sam Mainstone
Assistant Town Clerk
16th January 2024

AGENDA

EC23/44: Apologies for absence (LGA 1972 s85(1))

EC23/45: Declarations of interest

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

EC23/46: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To agree the [minutes](#) from the previous meeting held on 7th November 2023 as a true and accurate record of that meeting.

EC23/47: To review Remembrance Sunday.

- a. To review/complete Remembrance Sunday care plan and update instructions in order to clarify roles/responsibilities/communication of arrangements.
- b. To discuss/plan collaboration with Community and Poppy Appeal organiser
- c. To discuss requirements and determine/approve appropriate date for road closure application

The road closure will require risk assessments from all organisations involved

EC23/48: To review Bruton Late Night Christmas Shopping

- a. To review care plan of event
- b. To confirm volunteers for future
- c. To decide and approve a date for Christmas Shopping 2024
- d. To consider/approve Bradsons for the 2024 road closure management
- e. To consider Christmas Trees for the town in 2024. To discuss/decide how this will be financed and how this will be managed.

EC23/49: To plan events to take place in 2024

- a. Consider budget
- b. To consider and approve any required road closures for events
- c. To consider any additional members of the Events Committee

EC23/50: Date of the next meeting. The next meeting is scheduled for Tuesday 12th March 2024.

END OF AGENDA