

Bruton Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2023		
	Cash in Hand 01/04/2023		236,580.59
	ADD Receipts 01/04/2023 - 31/12/2023		175,140.40
			411,720.99
	SUBTRACT Payments 01/04/2023 - 31/12/2023		176,286.72
A	Cash in Hand 31/12/2023 (per Cash Book)		235,434.27
	Cash in hand per Bank Statements		
	Petty Cash	30/04/2023	0.00
	LLoyds bank credit card	31/12/2023	0.00
	Unity Trust Instant Access	31/12/2023	224,181.42
	1. Unity Trust Current Account	31/12/2023	11,252.85
	Scottish Widows	31/07/2023	0.00
	Deposit Account - HSBC	15/02/2023	0.00
	2. Current Account - HSBC	11/05/2023	0.00
			235,434.27
	Less unrepresented payments		
			235,434.27
	Plus unrepresented receipts		
B	Adjusted Bank Balance		235,434.27
	A = B Checks out OK		

Bruton Town Council
RECONCILIATION - Lloyds bank credit card 31-12-2023

From Accounts

Payments not cashed Add

Receipts not entered Subtract

Statement should be

Bruton Town Council
RECONCILIATION - Unity Trust Instant Access 31-12-2023

From Accounts	£224,181.42
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£224,181.42
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Bruton Town Council
RECONCILIATION - 1. Unity Trust Current Account 31-12-2023

From Accounts	£11,252.85
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£11,252.85
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