

# Bruton Town Council

21 May 2024 (2024-2025)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Minute	Cheque No	Description	Supplier	Net	VAT	Total
79	Software	20/04/2024	Microsoft fees April	PN79	Microsoft Online Services	Microsoft	30.90	6.18	37.08
41	equipment	30/04/2024	patwell pump clear and supply and fit bin	PN41	bin and patwell pump	SLR Outdoor Maintenance	264.00	52.80	316.80
40	Pitch Cutting	30/04/2024	JP April Mowing of Pitches - estimate 733	PN40	pitch cutting	SLR Outdoor Maintenance	240.00	48.00	288.00
41	Other Maintenance	30/04/2024	patwell pump clear and supply and fit bin	PN41	bin and patwell pump	SLR Outdoor Maintenance	60.00	12.00	72.00
38	Hall Hire Costs	30/04/2024	April Hall Hire	PN38	Hall hire	Community Hall	102.50		102.50
42	Other Costs incl bank char	30/04/2024	tea and biscuits Annual Town Forum	PN42	APM refreshments	Samantha Mainstone	10.29		10.29
39	Walls Maintenance	30/04/2024	Removal of Trees from riverside wall	PN39	wall clearance	SLR Outdoor Maintenance	95.00	19.00	114.00
43	Rent/Rates	01/05/2024	office rates May 2024	PN43	Non-domestic rates	Dovec Somerset Council	177.00		177.00
45	Water	01/05/2024	water rates May 2024	PN45	water bill	Water2Business	31.00		31.00
44	Rates	01/05/2024	car park rates May 2024	PN44	Non-domestic rates	Stator Somerset Council	86.00		86.00
74	BruBowl - Reserve Transa	07/05/2024	Bruton Jubilee Archaeological Evaluation	PN74	Archaeological Evaluation	Prospect Archaeology	3,732.25		3,732.25
80	Defibrillator Consumables	09/05/2024	Defib pads	PN80	Defibrillator supplies	WEL Medical	119.90	23.98	143.88
81	Stationery	09/05/2024	Office Stationary	PN81	STATIONARY	Amazon	4.16	0.83	4.99
82	Stationery	09/05/2024	Toner Cartridges	PN82	Printer Supplies	Amazon	85.70	17.14	102.84
78	Other Costs incl bank char	09/05/2024	Credit card fee May 24	PN78	Credit card fee	Lloyds	3.00		3.00
77	Telephone & Broadband	20/05/2024	ONECOM MAY	PN77	Community Office Broadba	OneCom Limited	53.42		53.42
65	Electricity	22/05/2024	Information Office Un2 electricity supply	PN65	Dovecote Building electrici	SSE Energy Supply Ltd	724.55	36.23	760.78
64	Electricity	23/05/2024	Back Office Un3 electricity supply	PN64	Dovecote Building electrici	SSE Energy Supply Ltd	113.70	5.69	119.39
62	Telephone & Broadband	24/05/2024	Mobile phones May invoice	PN62	Mobile phones	Vodafone	104.11	20.82	124.93
66	Cleaning	28/05/2024	May Window Cleaning	PN66	Window Cleaning	D Newton	11.00		11.00
67	Cleaning	28/05/2024	May Office Cleaning	PN67	Cleaning - Dovecote Buildi	Maidment	91.00		91.00
75	Grounds Maintenance	28/05/2024	May Grounds Maintenance Contract and pitch cutting	PN75	Grounds maintenance	SLR Outdoor Maintenance	2,177.25	435.45	2,612.70
68	Other Maintenance	28/05/2024	Berkeley Gardens Footbridge repair	PN68	Repair Footbridge at Berke	Gordon Fry	738.20		738.20
71	Other Events	28/05/2024	Scouts Donation	PN71	Donation	East Somerset Scouts - Evercr	50.00		50.00
72	Software	28/05/2024	Google Workspace April 24	PN72	Google Workspace	Google Ireland Limited	159.20		159.20
69	Insurance	28/05/2024	Local Councils Insurance Renewal	PN69	Insurance	Clear Insurance Management	1,280.19		1,280.19
70	Audit Fees	28/05/2024	End of Year Internal Audit for 2023-24	PN70	Internal audit services	Auditing Solutions Ltd	500.00	100.00	600.00
73	IT Support contract	28/05/2024	Microsoft 365 Licenses - Exchange Online Plan 2	PN73	Zen Level 1 IT support cor	Zen Computers	7.74	1.55	9.29
76	Christmas Trees	28/05/2024	85 x Christmas Trees	PN76	Christmas Trees x 85	SLR Outdoor Maintenance	1,530.00	306.00	1,836.00
61	Salaries	29/05/2024	Pension contributions May 2024	PN61	Staff Pensions	Peninsula Pensions	1,142.69		1,142.69
59	Salaries	29/05/2024	salaries May 2024	PN59	staff salaries	Bruton Town Council	3,760.44		3,760.44
60	Salaries	29/05/2024	HMRC & NIC May 2024	PN60	PAYE & NIC	HMRC	985.55		985.55
63	Water	03/06/2024	May Water rates	PN63	water bill	Water2Business	78.92		78.92
83	Repairs	28/05/2024	temporary fence repair Jubilee Park car park	P83	fence repairs	SLR Outdoor Maintenance	25.00	5.00	30.00
<b>Total</b>							<b>18,574.66</b>	<b>1,090.67</b>	<b>19,665.33</b>