

**Clerk's Report for Town Committee 17 September 2024**

**Community Office**

Smart Meter

A smart meter has been fitted for the electricity supply to the front office in the Community Office.

**Jubilee Park/pavilion/MUGA**

Perimeter Walls

A condition survey is due to take place shortly. The vegetation clearance of the walls is due to take place within the first half of September 2024.

Youth Shelter

Installation of the shelter was completed on 15<sup>th</sup> August, which was 7 years to the day since the original shelter was destroyed. Cllr Buckland has been liaising with the family regarding the memorial plaque for the bench.

**Appearance of the Town/volunteer activity**

The quarterly audit of the town, was not on the agenda for July, but is an agenda item for September.

**Allotments**

A further allotment inspection took place on 29<sup>th</sup> August at Durslade allotments, for those tenants either contacted after the last inspection or those who were in receipt of a formal letter regarding the terms and conditions of the allotment tenancy.

Cuckoo Hill allotments were inspected on 5<sup>th</sup> September, with several notices to take back the tenancy were issued.

A means of managing an unoccupied plot is to be discussed at the town committee meeting.

**Condition surveys and maintenance**

The condition survey for the closed churchyard has been received and circulated for councillors to view. An overview of the four surveys, in order to understand the works required in the short, medium and long term, has been compiled by the clerk, along with the budget required to meet the repair bill.

A holistic approach is being addressed for considering maintenance as a whole, after the brief discussion of the spreadsheet compiled by Cllr Buckland, discussed

at the last Town Committee meeting. Within the maintenance generally, the quarterly audit of the town, as mentioned previously can be considered as well.

### **Abbey Ponds**

A short report regarding Abbey Ponds, and the management thereof has been compiled by the clerk for the Abbey Ponds Working Group. The working group will discuss the ponds and the desired scrub clearance, and feedback.

Hauser and Wirth have been approached regarding the emptying of a dog waste bin if the town council arranges installation of a bin at Abbey Ponds. A response has been received, initially suggesting that it is out of scope for their business. But the idea has not been discounted entirely, and the costings are being looked at by Hauser and Wirth.

Suggestions are still required from councillors regarding the improvement to signage at the railway bridge near the bottom gateway to Abbey Ponds, to highlight the importance of using the footpath rather than walking on the road. This is an agenda item for the meeting on 17<sup>th</sup> September.

### **Noticeboards**

The noticeboards are now installed, and are being used.

### **Station Road Car Park**

The planned tree work on 10<sup>th</sup> and 11<sup>th</sup> of September has taken place. Additional unplanned works were required, as a tree fell over the river into the doctor's surgery, and had to be removed as a matter of urgency and a health and safety risk. The car park fence was damaged, and that is in the process of being repaired, by the town council.

**END OF REPORT**