

To members of the Events Committee

You are SUMMONED to attend a MEETING of the EVENTS COMMITTEE on Tuesday 1st October 2024 at 7.30pm to be held in BRUTON COMMUNITY HALL. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

SMainstone

Sam Mainstone
Assistant Town Clerk
26th September 2024

AGENDA

EC24/025: Apologies for absence (LGA 1972 s85(1))

EC24/026: Declarations of interest

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

EC24/027: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To agree the [minutes](#) from the previous meeting held on 3rd September 2024 as a true and accurate record of that meeting.

EC24/028: Vice Chair of Events Committee.

To consider a vice chair for this committee, deferred from the July and September meetings.

EC24/029: Remembrance Sunday.

- a. To confirm finalise arrangements and attendance.
- b. To note a request for a silhouette of a soldier to be placed at Crown Green
- c. To note that cllr Baker has agreed to be the named first aider based at the Community Office.

EC24/030: Bruton Late Night Christmas Shopping

- a. To confirm that road closure has been applied and paid for, including 2025 closure.
- b. To review list of those to receive 'thank you' letters which was circulated in the meeting papers prior to meeting, and to make a decision on gifts for volunteers as part of the 2024 Events Budget.
- c. To receive feedback from the Chamber of Commerce following their invitation to businesses for sponsorship.
- d. To receive feedback from the Bruton Primary PTA, to discuss and confirm arrangements for the planned activities at Santa's Grotto.
- e. To note that it is the intention to remove scaffolding to the front of the Prickly Pear by end October 2024. This is subject to satisfactory progress on renovation work. An update will be provided at the end of October.
- f. To discuss the risk assessment for the landing point for Santa's abseiling and to note that Bradsons have been asked for the provision of chapter 8 style barriers to assist with crowd control at this point.
- g. To confirm parking for stall holders at Mill On The Brue, as in previous years.

EC24/031: Christmas Trees

To note that Christmas trees are planned to be installed on 28th November.

EC24/032: Date of the next meeting. The next meeting is scheduled for Tuesday 5th November 2024.

END OF AGENDA