

To members of the Town Committee

COUNCILLORS: Anderton, G Baker, Buckland, Coulter, Crawford, Fradley, Robinson and Taylor.

You are SUMMONED to attend a MEETING of the TOWN COMMITTEE on Tuesday 17th September 2024 at 7.30pm to be held in Bruton Community Hall. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

S Mainstone

**S Mainstone
Assistant Town Clerk
10th September 2024**

AGENDA

T24/39: Apologies for absence (LGA 1972 s85 (1)).

To receive and approve any apologies of absence.

T24/40: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the

requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

T24/41: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To agree [the minutes of the last meeting](#) on 23rd July 2024 as a true and accurate record.

T24/42: To receive a short written report from the clerk and an update regarding actions from the previous meeting.

This report will be circulated and will be available on the Bruton Town Council website.

T24/43: Footpaths working group.

To receive an update from the last meeting and to consider and agree any recommendations as required.

T24/44: Abbey Ponds working group.

To receive an update from the recent working group meeting and to agree any recommendations as required.

T24/45: Town Committee Budget.

- a. The spend to budget to 31st August 2024 was presented for overview.
- b. To consider the budget for 2025/26.

T24/46: Speed Indicator Device (SID).

- a. To consider submitting a formal request for an additional SID location on Silver Street/Plox. as per the map. If agreed, request that Somerset Council amend the current Memorandum of Understanding to include the new position.
- b. To agree the installation of an additional post for the SID, subject to the new location being agreed, and instruct Somerset Council accordingly.
- c. To agree to order sufficient brackets for the SID posts for the new locations.

T24/47: Waste and Dog Bin review, Bruton

To discuss the communication received regarding the potential for future charging from 1 April 2025 for waste and dog bin emptying, in Bruton. To discuss the next actions, and the budget provision required for bin emptying to continue at the present level in the next financial year.

T24/48: Somerset Council Enhanced Highway Maintenance Pilot.

To discuss the proposal from Somerset Council of additional services such as standard maintenance works (such as sign cleaning, additional verge and hedge cutting, post installation) and specialist works (line painting, drain and gully clearing), and to consider expressing interest in this service.

T24/49: Condition Survey.

To review the conditions surveys received for Engine Shed, Patwell Pump, War Memorial, and the closed churchyard and to decide upon next actions.

T24/50: Allotments

- a. To receive an update regarding the recent allotment inspections.
- b. Further to recent communication from a plot holder, and to decide upon next actions
- c. To discuss and decide the best way to manage unoccupied allotment plots, raised beds, and extended areas within the allotment sites.

T24/51: Abbey Ponds.

- a. Footpath Signage to Hauser & Wirth via Abbey Ponds.
Further to a meeting recently with Hauser and Wirth, suggestions are required for the signage to better highlight the pedestrian footway from Dropping Lane up through Abbey Ponds and the allotment field.
- b. Kissing Gate.
To discuss the kissing gate at Abbey Ponds and the temporary repair recently. To discuss the next steps regarding replacing the gate.

T24/52: Library Junction Area Enhancement

To discuss next actions after response to recent sponsorship request.

T24/53: Maintenance of Town Council assets

- a. To discuss maintenance spreadsheet compiled recently, of all Bruton Town Council areas of responsibility, and decide upon next steps.
- b. To discuss the 'Civic.ly' app for monitoring assets and maintenance, and to consider
- c. 'Welcome to Bruton' road signs. To discuss next steps to upgrading the signs at various locations on main roads into Bruton.

T24/54: Jubilee Park

- a. To discuss the maintenance required in the car park adjacent to the Jubilee Park Pavilion. To discuss the quotes obtained to date to fill the large pothole in the car park and decide upon next actions.
- b. To consider the quote received for the required part for the cantilever swing, and the play area signs, and discuss the next steps.
- c. To discuss the quote obtained from three play area providers, and to discuss the next steps.

T24/55: Date of next meeting 12th November 2024.

The next meeting is on 12th November, venue to be confirmed.

Agenda items to the clerk by 1st November 2024.

END OF AGENDA