

To all members of the Town Council

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 21st January 2025 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

LNewby

Lisa Newby
Town Clerk
15th January 2025

**** Please note that the Project Lead from the School Streets programme will now attend the Town Committee meeting scheduled on 28th January 2025, in the Community Hall, at 7.30pm.**

AGENDA

24/127: Apologies for Absence (LGA 1972 s85(1)).

24/128: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for

dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

24/129: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To receive, approve and sign [the minutes of the last Town Council meeting](#) held on 26th November 2024 as a true and accurate record.

24/130: Reports from Somerset Councillors:

- a. Lucy Trimmell
- b. Tom Power.

24/131: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:

- a. Finance and Resources Committee. to receive the minutes from the meetings held on [3rd December](#) and 13th January (if available) and to note or approve any recommendations as required.
 - i. To note that the annual pay award for officers was agreed and has been applied.
 - ii. It was recommended that payment for an additional 31 hours to the Deputy Clerk was agreed, as legacy hours prior to the commencement of employment of the current Town Clerk, and a further 16 hours were to be taken as Time Off In Lieu (TOIL) before the end of the financial year.
 - iii. It was recommended that the Town Clerk takes some 54 additional hours as a handover period prior to her employment starting, as TOIL, before the end of the current financial year.
 - iv. To consider and agree the draft Reserves Policy.
 - v. To note that the [Risk Register](#) was reviewed. The Risk Register needs to be formally reviewed and agreed by full council before 31st March 2025.
 - vi. To note that the [Investment Policy](#) was reviewed.

b. Planning and Consultation Response Committee.

To receive [the minutes from the meeting](#) held on 4th December and to note or approve any recommendations and decisions as required.

c. Climate and Ecological Emergency Working Group – to receive any updates. The group is due to meet on 3rd February 2025.

d. BruBowl Working Group. To receive any updates.

24/132: To discuss and agree the budget for 2025/2026

To receive the recommendations from Finance and Resources Committee regarding the proposed budget for 2025/26. To agree budget for 2025/26 in principle, subject to any resolutions passed during confidential agenda item 24/141.

24/133: To agree and set the precept for 2025/2026

To receive any recommendation from Finance and Resources Committee regarding setting the precept demand for 2025/2026. To agree the precept amount for 2025/26, subject to any resolutions passed during confidential agenda item 24/141.

24/134: Bruton Library

To nominate and approve a councillor to be a trustee for Bruton Library.

24/135: Planning application 20/02297/OUT, Land North of Brewham Road, Bruton.

To consider new submissions relating to this application following Somerset Council Planning Committee (South)'s decision on 26th November 2024 to defer determination of the application.

24/136: Bank Reconciliations.

- a. To approve the bank reconciliations for the current and deposit accounts and credit card for the period 1st November to 30th November 2024, and 1st December to 31st December 2024.
- b. To note that Cllr Fradley attended the community office to view and sign the bank reconciliations to 31st October, 30th November and 31st December 2024 on 16th January 2025.

24/137: Accounts for Payment.

- a. To receive the list of payments made in December 2024.
- b. To approve [payments list](#) for January 2025.
- c. To delegate to the clerk, in consultation with the Chair and the Vice Chair, to make agree any additional payments for January 2025 within budget limits or those payments that are for services and orders agreed by Full Council or Committees at previous meetings. The list of payments will be presented to Full Council at the February Full Council meeting.

24/138: Transfer of funds between bank accounts

- a. To note the transfer of £15,000 made by the clerk from the CCLA deposit account to the Unity Trust current account for December 2024 payments
- b. To note the transfer of £15,000 to be made in January to meet the January 2025 payments.
- c. To approve a transfer of additional funds from CCLA deposit account to Unity Trust Current account in order to pay the invoice for the installation of the zip wire (approximately £15,000) upon successful installation (due to be installed w/c 20th January 2025).

24/139: South East Somerset Local Community Network (SES LCN)

A survey has been received from the SES LCN to be completed. To consider delegating completion of the survey to Cllr Jones and town council officers.

24/140: Clerk's Report.

To receive [a short report](#) from the Town Clerk to update on ongoing matters. The report has been published on the town council website

24/141: Reports - to receive reports from:

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

24/142: Date of the next meeting of the Full Council: The next full council meeting is Tuesday 25th February 2025, 7.30pm at the Community Hall.

Agenda items to the clerk for consideration by Friday 14th February 2025.

24/143: Exclusion of Press and Public

To consider the exclusion of press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1 (2), on the grounds that discussion of agenda item 24/144 is commercially sensitive.

24/144: Judicial Review in respect of 19/00655/OUT

- a. To consider advice on whether to apply for judicial review of Somerset Council's recent decision to approve this Planning application, and to decide on the next steps.
- b. To make decisions on any funding in the 2025/26 budget (and any subsequent precept request increase) that may be required for the investigation and possible implementation of the judicial review process.

END OF AGENDA