

## To members of the Town Committee

**COUNCILLORS:** Anderton, G Baker, Buckland, Coulter, Crawford, Fradley, Robinson and Taylor.

**You are SUMMONED to attend a MEETING of the TOWN COMMITTEE on Tuesday 3<sup>rd</sup> June at 7.30pm to be held in Community Hall, Bruton. The press and public are also invited to attend.**

*Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.*

**Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).**

**In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.**

**Please be aware that the proceedings may be filmed or recorded.**

*S Mainstone*

**S Mainstone  
Assistant Town Clerk  
27 May 2025**

## **AGENDA**

**T25/01: Election of Chair**

**T25/02: Election of Vice chair**

**T25/03: Apologies for absence (LGA 1972 s85 (1)).**

To receive and approve any apologies of absence.

**T25/04: Declarations of interest.**

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written

requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

**T25/05: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).**

To agree [the minutes of the last meeting](#) on 18<sup>th</sup> March 2025 as a true and accurate record of that meeting.

**T25/06: To receive a short-written report from the clerk and an update regarding actions from the previous meeting.**

This report will be circulated and will be available on the Bruton Town Council website.

**T25/07: Station Road Car Park**

- a. To receive the Japanese Knotweed assessment report and to discuss next actions.

**T25/08: To consider the request from Westcountry Rivers Trust and the Wild Trout Trust for Wild Trout translocation between the Brue and Alham.**

Attaching the latest Environment Agency “Your watercourse: rights and roles guide”, shared within the Meeting Papers, in addition to the two WRT / WTT documents.

**T25/09: Abbey Ponds working group.**

To receive the notes from the April meeting and note any recommendations.

**T25/10: Climate and Ecological Emergency working group.**

- b. To consider recommendations from CEEWG on “Team Wilder” climate adaptation dry and damp habitat approaches for wildlife corridors and green

spaces; Raising awareness, e.g. “30 Days Wild”, getting people involved, managing public open space.

**T25/11: Allotments; To review report and note recommendations:**

- a. To receive and consider a request from volunteers working on unoccupied plots to purchase 2 rolls of 2m x 100m taram (costs supplied in meeting papers) for use at Cuckoo Hill allotment site.
- b. To consider a grounds maintenance contractor viewing the hedge to advise on required works and quote accordingly.
- c. To consider the grounds maintenance contractor clearing the area of rubbish, strimming, then bringing the area into the regular mowing regime.
- d. To consider the recommendations and quote received from the tree surgeon contractor to address the sycamore tree at Cuckoo Hill allotment site.

**T25/12: Jubilee Park**

- a. Vandalised play equipment; to review quote for repair and discuss options to repair/replace/claiming on insurance and to decide next actions.
- b. To discuss management of hedge and brambles within the MUGA/skate ramp area at Jubilee Park.
- c. To receive suggestions for replacement trees to be planted in place of the ash trees that were removed.
- d. To receive condition survey report for Jubilee Park walls and to discuss next actions.

**T25/13: Cuckoo Hill Cemetery**

Receive request for donation in memory of a Bruton resident.

**T25/14: Review of Grounds Maintenance Contract for 2026-2029**

- a. To discuss the grounds maintenance review, and suggested timetable, with a view to having a draft scope of works available for the next Town Committee meeting on 22<sup>nd</sup> July.

**T25/15: Engine Shed.**

- a. To review any progress to date.
- b. To consider recommendations, discuss quotes received to support producing a Heritage Impact Statement (required for listed building consent application) and decide upon next steps.

**T25/16: Library Junction planters**

To set a date to meet in the office to plan the process for community involvement.

**T25/17: Town Committee Budget.**

To note Spend to Budget

**T25/18: Date of next meeting 22<sup>nd</sup> July 2025.**

The next meeting is on 22<sup>nd</sup> July 2025. Agenda items to the Assistant Clerk by 11<sup>th</sup> July 2025.

**END OF AGENDA**