

PLANNING & CONSULTATION RESPONSE COMMITTEE TERMS OF REFERENCE	
ITEM	DESCRIPTION
Number of Members	Seven Councillors
Frequency of meetings	When required, in order to meet Consultation deadlines
Open to press & public?	Yes (unless a Resolution is made to exclude the press and public for a specific item / specific reason)
Quorum	Three
Overall purpose/scope	<ul style="list-style-type: none"> • To discuss in detail planning and transport matters as they affect Bruton, its residents, businesses and visitors • To respond to ALL consultations and any other responses delegated to it. • To liaise with relevant organisations e.g. planning authorities, transport providers • To make recommendations & representations to appropriate authorities/organisations on national, county & district planning & transport matters

SPECIFIC RESPONSIBILITIES	
1	To make recommendations on behalf of Bruton Town Council to the relevant Planning Authorities on planning applications for up to and including 3 dwellings, listed building consents, conservation area consents and TPOs within Bruton or its adjacent 2 neighbours where there may be an impact on Bruton.
2	For applications for more than 3 dwellings, the Committee will make a recommendation to Council who may then choose to agree a recommendation or defer the matter back to the Committee for final decision.
3	To make recommendations on behalf of Bruton Town Council to the principal local authorities on highways issues such as parking, traffic calming, highway improvements, maintenance of verges, drainage and gullies.
4	To make recommendations on behalf of BTC to the principal local authorities on issues regarding public rights of way.

SPECIFIC RESPONSIBILITIES	
5	To liaise with relevant organisations regarding issues relating to public transport.
6	To consider information received by the Town Council in relation to Road Closure Orders and makes relevant related comments to the principal local authorities
7	To make suggestions and recommendations when requested to do so by the principal local authorities or developers, for street names for developments within Bruton.
8	To receive representations from Bruton residents & make recommendations to Council & principal local authorities as appropriate
9	To consider any issues raised by residents about matters that are the responsibility of principal authorities, where it appears appropriate for the Council also to make representations'.