

To all members of the Town Council

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 23rd September 2025 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

LNewby

Lisa Ulf-Hansen

Town Clerk

16th September 2025.

**** There will be a short presentation to councillors, and members of the public present, about the information signage and locations in Abbey Ponds, to support agenda item 25/070, at the end of the Public Session.****

AGENDA

25/066: Apologies for Absence (LGA 1972 s85(1)).

25/067: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for Town Council Meeting 23rd Sept 2025

dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

25/068: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To receive, approve, including slight amendment, and sign [the minutes of the last Town Council meeting](#) held on 29th July 2025, and the extra ordinary Town Council meeting held on [18th August 2025](#).

25/069: Reports from Somerset Councillors:

- a. Lucy Trimmell.
- b. Tom Power.

25/070: Connecting Abbey Ponds

To consider the proposed locations of information boards for the Connecting Abbey Ponds project.

25/071: Clerk's Report.

To receive [a short report from the Town Clerk](#) to update on ongoing matters.

25/072: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:

- a. Planning and Consultation Response Committee – to receive the minutes from the meeting held on [30th July 2025](#), and [6th August 2025](#).
- b. Finance and Resources Committee – [to receive the minutes](#) from the meeting held on 16th September 2025 (if available), and to note or approve any recommendations and decisions as required:
 - i. To note that the Risk Register was reviewed.
 - ii. To approve the Scheme of Delegation, reviewed, with some minor additions.
 - iii. To note the discussion about the changes to the Annual Governance and Accountability Return from 2025/26.
- c. Climate and Ecological Emergency Working Group – to receive an [update from the last meeting](#) (2nd September 2025), and consider any recommendations:
- d. BruBowl Working Group – to receive an update from the working group, meeting held on 4th August 2025, and 16th September.
- e. Events Working Group – to receive an update from the working group meeting held on 18th August 2025, and consider any recommendations:
 - i. To confirm expenditure previously agreed by the Events Committee: Event management £708.15, lighting at West End £1100.00, and other expenditure that currently falls within the limits for the clerk to agree

from the Events budget (for example hire of the community hall, £120, and advertising in The Dove £90 approximately).

25/073: Good Company 'Hello Neighbour' Scheme.

To consider the proposal 'Bruton Town Council welcomes and fully supports Good Company Bruton's 'Hello Neighbour' Scheme.

25/074: Potential Purchase of the 'Quarry Field.'

To consider the following proposal; that Bruton Town Council:

- Notes that this field sits well outside of Bruton's built up area, is good quality agricultural land, has never featured in any local parish or Local Plan as a potential development site. The town council would therefore strongly oppose any plans to develop it.
- Notes and supports Good Company Bruton's attempt to seek sufficient funding to purchase the field and secure it as green space for nature and for the community.

25/075: Somerset Association of Local Council's (SALC) Community Health and Wellbeing Grant Application.

To authorise the office team to submit a grant application to SALC for three 'pop up' enrichment sessions for the current youth provision. The sessions are aimed to complement the existing youth provision.

25/076: Grounds Maintenance specification

To delegate to Town Committee/Finance and Resources, the finalising of the grounds maintenance specification, so that the contract tender can be advertised as soon as possible. (note the awarding of the contract will be a decision for Full Council).

25/077: To consider advice for including Hostile Vehicle Mitigation into council events risk assessments.

- a. To consider correspondence received from Avon and Somerset Police regarding Hostile Vehicle Mitigation.
- b. To consider delegating the inclusion of this mitigation to a small group of councillors working with officers to discuss and make the appropriate arrangements.

25/078: Conclusion of Audit.

To receive the conclusion of audit from the external auditors, note any actions required and that it has been circulated and published in line with the required legislation.

25/079: National Pay Agreement 2025/2026.

- a. To resolve that the National Pay Agreement 2025/2026 is to be applied to current salary scales with immediate effect.
- b. To agree that the national pay agreement is backdated to 1st April 2025 in the next payroll.

25/080: Bank Reconciliations.

- a. To approve the [bank reconciliations](#) for the current and deposit accounts and credit card for the period 1st July 2025 to 31st July 2025, and 1st August 2025 to 31st August 2025.
- b. To note that Cllr Anderson has attended the Community Office on 29th August 2025 to review the bank reconciliation to 31st July 2025.
- c. To note that Cllr Buckland has attended the Community Office on 16th September 2025 to review the bank reconciliation to 31st August 2025.

25/081: Accounts for Payment.

- a. To note [payments for August 2025](#), made in August as per resolution 25/056d, full council 29th July 2025.
- b. To approve the [payments for September 2025](#).
- c. To note that funds totalling £15,000 have been transferred from the CCLA account to the town council current account to cover September payments.

25/082: Reports - to receive reports from:

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

25/083: Date of the next meeting of the Full Council: The next full council meeting is Tuesday 28th October 2025, 7.30pm at the Community Hall. Agenda items to the clerk by 17th October 2025.

25/084: Exclusion of Press and Public

To consider the exclusion of press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1 (2), on the grounds that discussion of agenda item 25/085 is commercially confidential.

25/085: County Fields

To receive a short summary report from the clerk overviewing a recent meeting with Somerset Council surveyor about the area referred to locally as 'County Fields'. To discuss whether to pay for a Red Book valuation of the field, and to further consider whether to accept Somerset Council's offer to lease the residue of the field to the town council for £10,000 for a term of 25 years.

END OF AGENDA