

# Bruton Town Council

23 October 2025 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	salaries	29/10/2025 - 31/10/2025				Confidential			7,007.19		7,007.19
193	Maintenance - general	10/09/2025	bag holders litter picking	Lloyds bank credit c	PN193	Stationery	Amazon	S	8.32	1.66	9.98
193	Consumables (including CV-19	10/09/2025	bag holders litter picking	Lloyds bank credit c	PN193	Stationery	Amazon	S	3.32	0.67	3.99
193	Consumables (including CV-19	10/09/2025	bag holders litter picking	Lloyds bank credit c	PN193	Stationery	Amazon	S	45.41	9.08	54.49
179	Cleaning	11/09/2025	cleaning materials and toilet	Lloyds bank credit c	PN179	office supplies	Amazon	S	4.16	0.84	5.00
179	Cleaning	11/09/2025	cleaning materials and toilet	Lloyds bank credit c	PN179	office supplies	Amazon	S	1.96	0.40	2.36
179	Cleaning	11/09/2025	cleaning materials and toilet	Lloyds bank credit c	PN179	office supplies	Amazon	S	2.66	0.54	3.20
179	Cleaning	11/09/2025	cleaning materials and toilet	Lloyds bank credit c	PN179	office supplies	Amazon	S	16.21	3.24	19.45
179	Cleaning	11/09/2025	cleaning materials and toilet	Lloyds bank credit c	PN179	office supplies	Amazon	S	33.32	6.67	39.99
181	Stationery	11/09/2025	office supplies	Lloyds bank credit c	PN181	office supplies	Amazon	S	8.53	1.71	10.24
181	Consumables (including CV-19	11/09/2025	office supplies	Lloyds bank credit c	PN181	office supplies	Amazon	S	15.04	3.01	18.05
186	Cemetery Software	23/09/2025	cemetery software subscrip	Unity Trust Current /	PN186	Cemetery software	Starboard Systems Limited	S	345.60	69.12	414.72
185	Cleaning	24/09/2025	cleaning up to 19 Sept 25	Unity Trust Current /	PN185	Cleaning - Dovecote Building	Maidment	X	143.00		143.00
187	Christmas Event	24/09/2025	Christmas stall Dec 2025	Unity Trust Current /	PN187	Christmas stall	Bruton Chamber of Comme	X	20.00		20.00
188	Staff Training	24/09/2025	training SM Committees	Unity Trust Current /	PN188	Staff Training	SLCC	S	15.00	3.00	18.00
189	Staff Training	24/09/2025	SM training VAT (2 sessions)	Unity Trust Current /	PN189	Staff Training	SLCC	S	90.00	18.00	108.00
190	Staff Training	24/09/2025	SM training Understanding Q	Unity Trust Current /	PN190	Staff Training	SLCC	S	30.00	6.00	36.00
192	Telephone & Broadband	25/09/2025	Vodafone Sept 25	Unity Trust Current /	PN192	Mobile phones	Vodafone	S	117.25	23.45	140.70
194	Electricity	26/09/2025	Community Office (Front) UN	Unity Trust Current /	PN194	electricity info office	SSE Energy Supply Ltd	L	138.50	6.93	145.43
191	Other Costs incl bank charges	30/09/2025	counter service charges Aug	Unity Trust Current /	PN191	Bank charges	Unity Trust Bank	X	0.60		0.60
209	Rent/Rates	01/10/2025	Comm Office non-domestic r	Unity Trust Current /	PN209	Non-domestic rates Dovecote E	Somerset Council	X	177.00		177.00
208	Rates - Station Road Car Park	01/10/2025	SC Oct 25 rates SRCP	Unity Trust Current /	PN208	Non-domestic rates Station Ro	Somerset Council	X	100.00		100.00
201	Flood Lighting Maintenance	08/10/2025	MUGA Floodlights	Unity Trust Current /	PN201	MUGA Floodlights	Mainstones Electrical Limite	S	50.00	10.00	60.00
200	Christmas Event	08/10/2025	advert Christmas Event	Unity Trust Current /	PN200	advertising	The Dove	X	25.00		25.00
198	Hall Hire Costs	08/10/2025	hall hire September	Unity Trust Current /	PN198	Hall hire	Community Hall	X	78.00		78.00
202	Walls Fund	08/10/2025	Wall repair Dovecote car parl	Unity Trust Current /	PN202	wall repair	Yenstone Walling and Lanc	S	2,900.00	580.00	3,480.00
203	Rent - Station Road Car Park	09/10/2025	Station Road Car Park rent Q	Unity Trust Current /	PN203	Station Road Car Park Ground	Godminster Farms	E	2,816.29		2,816.29
212	Other Costs incl bank charges	09/10/2025	SAW Donation	Lloyds bank credit c	PN212	SAW donation	Local Giving	X	30.00		30.00
213	Office Equipment	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	9.29	1.86	11.15
213	Office Equipment	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	5.62	1.13	6.75
213	Office Equipment	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	12.64	2.53	15.17
213	Office Equipment	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	173.75	34.75	208.50
213	Office Equipment	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	-4.16	-0.83	-4.99
213	Consumables (including CV-19	10/10/2025	Amazon Orders Oct 2025	Lloyds bank credit c	PN213	office supplies	Amazon	S	29.98	6.00	35.98
214	Other Costs incl bank charges	10/10/2025	CC Fees October 25	Lloyds bank credit c	PN214	Credit card fee	Lloyds	X	3.00		3.00

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215	Telephone & Broadband	14/10/2025	Telephone & Broadband Sept	Unity Trust Current /	PN215	Telephone and Broadband	OneCom Limited	S	56.84	11.37	68.21
205	Electricity	22/10/2025	Sept 25 Energy supply	Unity Trust Current /	PN205	Dovecote Building electricity	SSE Energy Supply Ltd	L	83.75	4.19	87.94
204	Water	22/10/2025	November 25 Water rates Ce	Unity Trust Current /	PN204	water bill	Everflow	Z	14.15		14.15
204	Water	22/10/2025	November 25 Water rates Ce	Unity Trust Current /	PN204	water bill	Everflow	Z	24.48		24.48
223	website outsource support	22/10/2025	website support	Unity Trust Current /	PN223	website support	Zen Computers	S	97.27	19.45	116.72
199	Software	28/10/2025	Microsoft licenses	Unity Trust Current /	PN199	Microsoft licences	Zen Computers	S	124.11	24.82	148.93
216	Window Cleaning	29/10/2025	Office window cleaning Oct 2	Unity Trust Current /	PN216	Window Cleaning	D Newton	X	15.00		15.00
219	Cleaning	29/10/2025	cleaning 22/09 to 20/10/2025	Unity Trust Current /	PN219	Cleaning - Dovecote Building	Maidment	X	117.00		117.00
210	Hedgerow Maintenance	29/10/2025	Cemetery Hedge trimming	Unity Trust Current /	PN210	Cemetery hedge work	L Caines Contracting	X	225.00		225.00
217	Telephone & Broadband	29/10/2025	Mobile phones October 2025	Unity Trust Current /	PN217	Mobile phones	Vodafone	S	117.25	23.45	140.70
218	Maintenance - general	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	20.00	4.00	24.00
218	Pitch Cutting	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	250.00	50.00	300.00
218	Speed Indicator Device	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	62.00	12.41	74.41
221	Maintenance - general	29/10/2025		Unity Trust Current /	PN221	tidy hedge/brambles at Jubilee	SLR Outdoor Maintenance	S	360.00	72.00	432.00
218	Walls Maintenance	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	60.00	12.00	72.00
218	Durslade Grounds Maintenance	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	237.50	47.50	285.00
218	Cuckoo Hill allotments Grounds	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	59.25	11.85	71.10
218	Cemetery Grounds Maintenance	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	203.00	40.60	243.60
218	Churchyard Grounds Maintenance	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	616.67	123.33	740.00
218	Play area Grounds Maintenance	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	40.87	8.17	49.04
211	Staff Mileage	29/10/2025	Mileage claim SALC conferen	Unity Trust Current /	PN211	Travelling expenses	Samantha Mainstone	X	21.60		21.60
218	MUGA & Skate Park Grounds M	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	43.70	8.74	52.44
218	grounds maintenance - other	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	271.74	54.35	326.09
218	Dovecote Car Park Grounds Ma	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	336.02	67.20	403.22
218	Abbey Ponds Grounds Mainteni	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	28.00	5.60	33.60
218	Station Road Car Park Grounds	29/10/2025	grounds maintenance Oct 20	Unity Trust Current /	PN218	Grounds maintenance	SLR Outdoor Maintenance	S	40.50	8.10	48.60
220	Venue hire LCN Youth Project	29/10/2025	Pavilion usage July, Sept and	Unity Trust Current /	PN220	JPP rent for youth group	Jubilee Park Pavilion	X	50.00		50.00
220	Venue hire LCN Youth Project	29/10/2025	Pavilion usage July, Sept and	Unity Trust Current /	PN220	JPP rent for youth group	Jubilee Park Pavilion	X	50.00		50.00
220	Venue hire LCN Youth Project	29/10/2025	Pavilion usage July, Sept and	Unity Trust Current /	PN220	JPP rent for youth group	Jubilee Park Pavilion	X	40.00		40.00
222	Staff Training	29/10/2025	allotment training LUH	Unity Trust Current /	PN222	Staff Training	Somerset Association of Lo	X	40.00		40.00
224	GWR Grant - Abbey Ponds	29/10/2025	Abbey Ponds signage Phase .	Unity Trust Current /	PN224	design work Information board	Smith's Rules	X	1,000.00		1,000.00
206	Software	31/10/2025	Google Workspace	Unity Trust Current /	PN206	Google Workspace	Google Ireland Limited	X	14.00		14.00
207	Other Costs incl bank charges	31/10/2025	Sept 25 Bank fees	Unity Trust Current /	PN207	Bank charges	Unity Trust Bank	X	11.25		11.25
<b>Total</b>									<b>19,183.43</b>	<b>1,398.89</b>	<b>20,582.32</b>