

To all members of the Town Council

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 28th October 2025 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

Lulf-Hansen

Lisa Ulf-Hansen

Town Clerk

22nd October 2025.

AGENDA

25/086: Apologies for Absence (LGA 1972 s85(1)).

25/087: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

25/088: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To receive, approve, including slight amendment, and sign [the minutes of the last Town Council meeting](#) held on 23rd September 2025.

25/089: Reports from Somerset Councillors:

- a. Lucy Trimmell.
- b. Tom Power.

25/090: Reports - to receive reports from:

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

25/091: Clerk's Report.

To receive [a short report from the Town Clerk](#) to update on ongoing matters.

25/092: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:

- a. Planning and Consultation Response Committee – to receive the minutes from the meeting held on [9th September](#) and [30th September 2025](#).
- b. Town Committee – [to receive the minutes](#) from the meeting held on 7th October 2025 and to note or approve any recommendations and decisions as required:
 - i. T25/44 Speed Indicator Device (SID) Data.
To invite interest from councillors to be added to the current distribution list for the data. To explore how the data is used.
- c. Finance and Resources Committee – [to receive the minutes](#) from the meeting held on 14th October 2025 (if available), and to note or approve any recommendations and decisions as required:
 - ii. To note that it was proposed that officers investigate options and framework for a loan. This is also an agenda item for Strategic Planning Committee, 21st October 2025
 - iii. To note that the Town Meeting on 12th November is being advertised, with questions invited from residents.
- d. Strategic Planning Committee- to receive the minutes of the meeting held on 21st October 2025 (if available), and to note or approve any recommendations or decisions as required:
 - iv. SP25/16 Town Ranger.
To recommend a Town Ranger as a contractor rather than an employed position.
A group comprising of Cllrs Hood, Buckland and Robinson to work with the Town Clerk to devise a contract and service specification for the

position, highlighting communication with key stakeholders, and the ability to have a flexible approach.

- e. Climate and Ecological Emergency Working Group –The next meeting is on 4th November
- f. BruBowl Working Group – to receive an update from the working group, meeting held on 6th October 2025.
- g. Events Working Group – to receive any updates and consider any recommendations from working group meetings held.

25/093: Show of Hands Festival Licence Application.

To consider the applicant’s recent representation and the Licensing Authority’s request for feedback. To consider a report provided by the Deputy Clerk, and the areas for decision highlighted within.

25/094: To review Terms of Reference for Working Groups.

To review the Terms of Reference for Working Groups to include the following:

- a. To issue agenda for the Working Group meeting observing the ‘three day’ requirement of full council and committees.
- b. To ensure that notes from the Working Group meetings are available three working days before the meeting of the committee in which they report to.

25/095: Abbey Ponds Project –‘Connecting Abbey Ponds and Bruton’.

To receive a short report from the Town Clerk, overviewing the project and the progress so far. Part of the funding for the project is from First Greater Western Limited (GWR).

25/096: Bank Reconciliations.

- a. To approve the [bank reconciliations](#) for the current and deposit accounts and credit card for the period 1st September 2025 to 30th September 2025.

25/097: Spend to Budget

To receive and note the spend to budget, 1st April 2025 to 30th September 2025.

25/098: Accounts for Payment.

- a. To approve the [payments for October 2025](#).
- b. To note that funds totalling £15,000 have been transferred from the CCLA account to the town council current account to cover October payments.
- c. To note that funds totalling £10315.47 have been transferred from the town council current account to the CCLA Brubowl account, which are donations received towards the Brubowl project.

25/099: Date of the next meeting of the Full Council: The next full council meeting is Tuesday 25th November 2025, 7.30pm at the Community Hall. Agenda items to the clerk by 14th November 2025.

END OF AGENDA