

# Bruton Town Council

18 November 2025 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	salaries	26/11/2025 - 28/11/2025				Confidential			6,887.96		6,887.96
230	Christmas Event	28/10/2025	christmas stall fee received ir	Unity Trust Current /	PN230	Christmas stall	Bruton Chamber of Comme	X	20.00		20.00
228	Staff Training	28/10/2025	introduction to AI	Unity Trust Current /	PN228	Staff Training	Somerset Association of Lo	X	90.00		90.00
226	Station Rd Car Park Project -	29/10/2025	Japanese Knotweed second t	Unity Trust Current /	PN226	Japanese Knotweed treatment	Complete Weed Control	S	180.00	36.00	216.00
227	Member Training	29/10/2025	National Planning updates JR	Unity Trust Current /	PN227	Training	Somerset Association of Lo	X	25.00		25.00
229	Member Training	29/10/2025	responding to planning CF	Unity Trust Current /	PN229	Training	Somerset Association of Lo	X	30.00		30.00
234	Rent/Rates	03/11/2025	rates November 25	Unity Trust Current /	PN234	Non-domestic rates Dovecote E	Somerset Council	X	177.00		177.00
235	Rates - Station Road Car Park	03/11/2025	rates November 25	Unity Trust Current /	PN235	Non-domestic rates Station Ro:	Somerset Council	X	100.00		100.00
260	Maintenance - general	04/11/2025	Bishton Green sign	LLoyds bank credit c	PN260	Bishton Green sign	DHF Products	S	160.00	32.00	192.00
259	Cleaning	10/11/2025	toilet rolls, black printer cartr	LLoyds bank credit c	PN259	toilet rolls and black printer car	Amazon	S	33.32	6.67	39.99
233	Software	10/11/2025	google workspace	Unity Trust Current /	PN233	Google Workspace	Google Ireland Limited	E	14.00		14.00
239	Hall Hire Costs	10/11/2025	hall hire October 2025	Unity Trust Current /	PN239	Hall hire	Community Hall	X	104.00		104.00
241	Software	10/11/2025	Microsoft licenses	Unity Trust Current /	PN241	Microsoft licences	Zen Computers	S	124.73	24.95	149.68
243	IT Support contract	10/11/2025	ad hoc IT support	Unity Trust Current /	PN243	IT support	Zen Computers	S	23.33	4.67	28.00
244	Other Costs incl bank charges	10/11/2025	advert Youth pop up session	Unity Trust Current /	PN244	advert youth session	The Dove	X	45.00		45.00
247	IT Support contract	10/11/2025	addition prepaid hours	Unity Trust Current /	PN247	Annual IT support contract	Zen Computers	S	250.00	50.00	300.00
257	Other Costs incl bank charges	10/11/2025	credit card fee Nov	LLoyds bank credit c	PN257	Credit card fee	Lloyds	X	3.00		3.00
259	Consumables (including CV-19	10/11/2025	toilet rolls, black printer cartr	LLoyds bank credit c	PN259	toilet rolls and black printer car	Amazon	S	73.26	14.65	87.91
258	Cleaning	18/11/2025	henry hoover hose	LLoyds bank credit c	PN258	hoover hose	Amazon	S	9.16	1.83	10.99
255	Electricity	26/11/2025	Community Office Un3 elect	Unity Trust Current /	PN255	Dovecote Building UN3	SSE Energy Supply Ltd	L	107.29	5.36	112.65
256	Water	26/11/2025	Water rates BA10 OHT & BA1	Unity Trust Current /	PN256	water bill	Everflow	Z	27.76		27.76
231	Maintenance - general	26/11/2025	T24/84	Unity Trust Current /	PN231	tree work	Osborne Tree Works Ltd	S	1,050.00	210.00	1,260.00
248	Maintenance - general	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	90.00	18.00	108.00
248	Speed Indicator Device	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	62.00	12.41	74.41
248	Pitch Cutting	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	250.00	50.00	300.00
250	Maintenance - general	26/11/2025	remove broken stock proof fe	Unity Trust Current /	PN250	remove old stock fence	SLR Outdoor Maintenance	S	180.00	36.00	216.00
251	Maintenance - general	26/11/2025	timber tree guards and tree j	Unity Trust Current /	PN251	wooden tree guards	SLR Outdoor Maintenance	S	340.00	68.00	408.00
256	Water	26/11/2025	Water rates BA10 OHT & BA1	Unity Trust Current /	PN256	water bill	Everflow	Z	11.47		11.47
246	Audit Fees	26/11/2025	internal audit fees Nov visit	Unity Trust Current /	PN246	Internal audit services	Auditing Solutions Ltd	S	525.00	105.00	630.00
248	Durslade Grounds Maintenance	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	237.50	47.50	285.00
249	Walls Maintenance	26/11/2025	wall cap repair	Unity Trust Current /	PN249	repair wall cap	SLR Outdoor Maintenance	S	120.00	24.00	144.00
253	Telephone & Broadband	26/11/2025	mobile phones Nov 2025	Unity Trust Current /	PN253	Mobile phones	Vodafone	S	117.25	23.45	140.70
254	Telephone & Broadband	26/11/2025	phone and broadband Oct 25	Unity Trust Current /	PN254	Telephone and Broadband	OneCom Limited	S	56.84	11.37	68.21
240	LCN Youth Project	26/11/2025	youth services 01/11/2025 tc	Unity Trust Current /	PN240	Youth Provision (LCN)	Youth Connect SW	S	2,500.00	500.00	3,000.00

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242	Litter and Dog Waste bin empt	26/11/2025	bin emptying Q1 and Q2 202	Unity Trust Current /	PN242	bin empty	Somerset Council	S	2,873.00	574.60	3,447.60
245	Staff Training	26/11/2025	Assertion 10 training	Unity Trust Current /	PN245	Staff Training	Somerset Association of Lo	X	50.00		50.00
248	Cuckoo Hill allotments Grounds	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	59.25	11.85	71.10
248	Play area Grounds Maintenance	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	40.87	8.17	49.04
248	Churchyard Grounds Maintenanar	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	616.67	123.33	740.00
248	Cemetery Grounds Maintenanc	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	203.00	40.60	243.60
248	Station Road Car Park Grounds	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	40.50	8.10	48.60
248	Abbey Ponds Grounds Mainten:	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	28.00	5.60	33.60
248	Dovecote Car Park Grounds Ma	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	336.02	67.20	403.22
248	MUGA & Skate Park Grounds M	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	43.70	8.74	52.44
248	grounds maintenance - other	26/11/2025	grounds maintenance Nov 20	Unity Trust Current /	PN248	Grounds maintenance	SLR Outdoor Maintenance	S	271.74	54.35	326.09
252	Engine Shed	26/11/2025	drawings and Heritage Impar	Unity Trust Current /	PN252	Heritage Impact Statement	Philip Hughes Associates LI	S	1,609.04	321.81	1,930.85
232	Other Costs incl bank charges	30/11/2025	bank charges Oct 25	Unity Trust Current /	PN232	Bank charges	Unity Trust Bank	X	12.15		12.15
<b>Total</b>									<b>20,208.81</b>	<b>2,506.21</b>	<b>22,715.02</b>

Prepared by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_