

**Minutes of the Town Committee meeting held at
Bruton Community Hall on Tuesday 11th
November at 7.30pm.**

Councillors present: Coulter, Fradley, Crawford, Baker, Buckland and Anderton.

In the Chair: Cllr Coulter.

Officers in attendance: Assistant Town Clerk (ATC).

Members of the Public: Cllr Jones.

Public session not required.

Meeting started at 7:30pm.

Minutes

T25/55: Apologies for absence (LGA 1972 s85 (1)).

To receive and approve any apologies of absence.

Received from Cllrs Taylor and Robinson.

It was RESOLVED (6-0-0) to approve the received apologies of absence.

T25/56: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

None declared.

T25/57: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To note in reference to item T25/39, the Abbey Ponds lease requires (para 13.8) that the town council erect and maintain a stock-proof fence between points A and B on the plan, ie the stretch down to the railway line, and thereafter maintain it in good repair.

- a) To note the above clarification relating to the conditions in the Abbey Ponds lease agreement.

Noted.

- b) To approve the minutes of the meeting dated [7th October 2025](#) as a true and accurate record of that meeting

It was RESOLVED (6-0-0) to approve the minutes dated 7th October 2025 as a true and accurate record of that meeting.

The minutes were signed by the Chair.

T25/58: To receive a short written report from the clerk and an update regarding actions from the previous meeting.

This report will be circulated and will be available on the Bruton Town Council website.

Noted by all.

T25/59 : To receive working group notes and to consider any recommendations and actions:

To note the Abbey Ponds working group notes of 13th October 2025.

Noted.

T25/60: GWR Grant funding – Connecting Abbey Ponds - Project update.

- a. Review project spend to budget to date.

It was clarified that funding for this project has been largely via the GWR Customer and Community Improvement grant, with further donations from Bruton Town Council and Good Company Bruton.

The project spend to budget was noted.

- b. To note report submitted to GWR.

Noted.

T25/61: Abbey Ponds;

- a. To receive quote for wall capping repair and decide next steps.

It was RESOLVED (6-0-0) to accept the quote for wall capping repair at the entrance to Abbey Ponds.

Arrangements for this repair should tie-in with the end of current works at the site.

- b. To receive quote for fence works at Abbey Ponds if available, and to decide next actions.

It was proposed that the failed fence is removed, with no need for its replacement.

It was RESOLVED (6-0-0) to approve the removal of the failing fence posts and wire, but not to replace.

T25/62: Community Office;

- a) To consider quotes for a tablet device in the front office for volunteer usage. This is considered an optional choice for volunteers to have access now that the desktop computer has been removed.

It was RESOLVED (6-0-0) to purchase the recommended tablet, case and keyboard for volunteer's use in the front office.

- b) To consider the options and how best to set up this device.

It was RESOLVED (6-0-0) to receive support from ZEN to set this device up for use by volunteers and MOP in front office.

T25/63: Allotments;

- a) To receive quote for clearing rubbish at Cuckoo Hill allotment site and decide next actions.

It was RESOLVED (6-0-0) to accept the quote (no.000800) for removal of rubbish from Cuckoo Hill allotment site.

- b) To note the "Wilder Allotments" action plan and map, and to note that permission has been granted in principle from Hauser & Wirth.

Cllr Buckland gave a short summary of the report that was circulated:

All items have been agreed by Hauser & Wirth Somerset, and will be non-permanent changes to the site.

There will be little to no cost incurred for these changes.

An allotment policy will be required and officers will be managing this with the help and support of CEEWG.

All noted.

T25/64: Bruton Spiral of Light

To consider supporting a request for a return of the Bruton Spiral of Light festival at the Dovecot site.

All were in favour of supporting this event and welcome its return.

It was noted that permission will be required from the Friends of Sexey's Hospital, including details of the event and its organisers who will be responsible for the event activities, in line with the lease agreement.

Support is agreed, with the condition that the organisers take full responsibility for the Health & Safety during the event, and have their own risk assessments and insurance cover.

Organisers should be informed that the use of the pavilion is a separate matter, which should involve a separate consultation with the Jubilee Park Pavilion and Youth Club Trust.

It was RESOLVED (6-0-0) to support the Bruton Spiral of Light event subject to the above conditions.

The ATC will notify the friends of Hugh Sexey's Hospital and return to the event organiser with the support and conditions.

T25/65: Jubilee Park

A bin at the MUGA was vandalised and a temporary repair has taken place. To consider next steps.

It is recommended to seek quotes for a larger bin replacement, and to review the bins at Jubilee Park in a bid to reduce future bin emptying charges. ATC will bring some quotes back to the next meeting.

T25/66: Town Committee Budget.

- a. To note Spend to Budget for 2025/26.

Noted by all.

T25/67: Date of next meeting 27th January 2026.

The next meeting is on 27th January 2026. Agenda items to the Assistant Clerk by 13th January 2026.

Apologies were given in advance from Cllr Anderton.

**MEETING ENDED AT 8:10PM
END OF MINUTES**