

Finance and Resources Committee

Committee members, you are SUMMONED to attend a MEETING of the FINANCE AND RESOURCES COMMITTEE on **Tuesday 18th November 2025 at 7.30pm to be held in **Bruton Community Hall**. The press and public are also invited to attend.**

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

L. Ulf-Hansen

Lisa Ulf-Hansen
Town Clerk
11th November 2025

AGENDA

FR25/34: Apologies for absence (LGA 1972 s85(1)).

To receive and approve any apologies of absence and to approve the reasons given.

FR25/35: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests, they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

FR25/36: [Minutes of the last meeting](#) held on 14th October 2025 (LGA 1972 sch 12 para 41 (1)).

To agree the minutes from the meeting on 14th October 2025 as a true and accurate record of the meeting.

FR25/37: Clerk's Report.

To receive a short oral report from the clerk, [a summary](#) of which can be found on the town council website.

FR25/38: Risk Register.

To review the Risk Register.

FR25/39: Internal Audit.

To receive the interim Internal Audit report, and consider any recommendations.

FR25/40: Earmarked Reserves.

To review Earmarked Reserves, as part of the ongoing budget process.

FR25/41: Funding larger projects within parish boundary.

To receive any information collated, regarding funding of larger projects within the parish boundary.

FR25/42: Business case for additional staff hours.

To receive a business case report supporting the provision of additional staff hours.

FR25/43: Town Meeting, 12th November 2025.

To consider any feedback from the Town Meeting held on 12th November 2025.

FR25/44: Printer and Printing Contract Community Office.

To consider a quote received for a more cost efficient printer solution, which will also facilitate A3, for the Community Office.

FR25/45: Community Grant applications for 2026-2027 financial period.

To consider the Community Grant applications received, to support the setting of the Grants budget for 2026-2027.

FR25/46: Budget, 2026-2027.

To continue the budget process for the 2026-2027 budget. To consider the updated budget after the observations and suggestions made in the Finance and Resources meeting in October, and the Town Meeting in November.

FR25/47: Addition of Bank Signatories to CCLA account.

To consider adding Cllr Wright, and Assistant Clerk Sam Mainstone as signatories on the CCLA accounts (Bruton Town Council and BruBowl restricted).

FR25/48: Date of next meeting.

The next meeting is scheduled for Tuesday 13th January 2026, 7.30pm, in Bruton Community Hall.

Agenda items to the clerk by 5th January 2026 please.

END OF AGENDA