

To all members of the Town Council

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 31st March 2026 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

Lulf-Hansen

Lisa Ulf-Hansen
Town Clerk
25th March 2026.

There will be a short update from Beau Lotto and Dave Strudwick on Hummingbird Learning Laboratory, which operates from King's Bruton's History Building on the Church side of Packhorse Bridge and the Stepping Stones, on Hummingbird's short and medium term plans.

AGENDA

25/148: Apologies for Absence (LGA 1972 s85(1)).

25/149: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

25/150: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To receive, approve, including slight amendment, and sign [the minutes of the last Town Council meeting](#) held on 24th February 2026.

25/151: Reports from Somerset Councillors:

- a. Lucy Trimmell.
- b. Tom Power.

25/152: Reports - to receive reports from:

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

25/153: Clerk's Report.

To receive [a short report from the Town Clerk](#) to update on ongoing matters. The report is available on the town council website.

25/154: Casual Vacancy to be filled by co-option.

To consider any applications received from those interested in filling the casual vacancy on the Town Council. The successful candidate will sign the declaration of acceptance and join the meeting as a councillor for Bruton Town Council.

25/155: Council Committees.

As a result of the recent councillor co-option, to consider any additional members to committees and working groups as required.

25/156: Events Working Group.

To discuss the need for the Events Working Group.

25/157: Strategic Planning Committee.

To consider the need for a Strategic Planning Committee, and to decide up on any next steps.

25/158: Somerset Association of Local Councils

A survey has been circulated for member councils to complete and return. The survey has been circulated to councillors for comment. To delegate to town council officers to complete and return the survey on behalf of the town council.

25/159: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:

- a. Town Committee. To receive [the minutes from the meeting](#) held on 24th March 2026, and to note or approve any recommendations or decisions as required.
 - i. T25/86: A request was received from the Scouts to ask a councillor to attend to talk about the Town Council. Town Committee members happy to do so, but wanted the request extended to all councillors.
 - ii. T25/87,1: Purchase of four bleed kits to be placed at existing defibrillator spots within the town. To determine the budget to fund these items.
 - iii. T25/87,2: Digital Screen for the front window of the Community Office. The quote for installing a digital screen to display information was discussed with councillors who resolved to recommend to full council to go ahead, but to determine the budget to fund the installation.
 - iv. T25/87,3: Abbey Ponds Grounds Maintenance Contract. To note if the contract has been awarded, and to consider the available budget provision for 2026/27 to meet the costs of the contract.
 - v. T25/94: Town Ranger contractor, draft specification and draft contract. To agree the specification and contract as recommended by Town Committee.
 - vi. T25/95: Packhorse Fair 2026. To consider the recommendation from Town Committee to fund the road closure and management from Earmarked Reserves 'In Year Grant Funding'.
- b. Planning and Consultation Response Committee.
 - i. To receive [the minutes from the meeting](#) held on 11th March 2026. To note and approve any recommendations or decisions as required.
 - ii. To receive the minutes from the meeting held on 25th March 2026 (if available). To note and approve any recommendations or decisions as required.
- c. Climate and Ecological Emergency Working Group –To receive an update from the [meeting held on 9th March](#).
 - i. A series of talks on home energy and improvement are planned and if successful repeated each year. The first will be on solar on 21 April 2026. Later talks will be on listed buildings, improvements for resilience in extreme weather, and heat pumps. To agree to meet

speaker expenses/charity donation if requested by the speaker/organization.

- ii. Coombe Brook Action Plan. To consider the plan as circulated and to consider approval of the draft plan.
- d. BruBowl Working Group – to receive an update from the working group, meeting held on 23rd March 2026.
 - i. To consider the recommendation to pay for the costs of the production of the apple juice to be sold for fundraising from the Brubowl Working Group earmarked reserve.

25/160: Bruton School for Girls.

To provide councillors with an update.

25/161: St Peters Chapel, Redlynch:

To consider if the Town Council wishes to make representations at a meeting due to take place, regarding the future of the Chapel.

25/162: Fixed Asset Register.

To review the Bruton Town Council Fixed Asset Register for the financial year ended 31st March 2026.

25/163: Bank Reconciliation.

- a. To approve the bank reconciliation for the current and deposit accounts and credit card for the period [1st to 28th February 2026](#).
- b. To note that Cllr Coulter attended the Community Office to check bank reconciliations from 1st to 31st January 2026, and 1st to 28th February 2026.

25/164: Accounts for Payment.

- a. To approve [the payments for March 2026](#).
- b. To note that funds totalling £15,000 have been transferred from the CCLA account to the town council current account to cover March payments.

25/165: Date of the next meeting of the Full Council: The next full council meeting is Tuesday 28th April 2026, 7.30pm at the Community Hall. Agenda items to the clerk by 17th April 2026.

25/166: Exclusion of Press and Public

To consider the exclusion of press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1 (2), on the grounds that discussion of agenda item 25/167 is staff in confidence.

25/167: Staffing.

- a. To increase the salary scale of the Assistant Clerk by 1 scale point as a result of the Assistant Clerk achieving the qualification Certificate in Local Council Administration, with effect from 1st April 2026.

END OF AGENDA