

Contract for Services — Town Ranger

This Agreement is made on [date]

Between:

(1) Bruton Town Council, of 26 High Street, Bruton, BA10 0AA (“the Council”),
and

(2) [Full name or business name of contractor], of [address] (“the Contractor”).

1. Engagement

- i The Council engages the Contractor, and the Contractor agrees to provide environmental and maintenance services described in Appendix 1 (Scope of Services) on a self-employed, independent basis.
- ii The Council engages the Contractor to provide up to 10 hours per week to provide the environmental and maintenance services described in Appendix 1 (Scope of Services). Any hours in addition **MUST** be agreed with the Council in advance.
- iii Nothing in this Agreement creates a contract of employment, partnership, or agency.

2. Term

- i This Agreement will commence on [Start Date] and continue until [End Date / “terminated under Clause 11”].
- ii Either party may terminate the Agreement by giving one month’s written notice, unless otherwise agreed.

3. Services

- i The Contractor shall carry out the services set out in Appendix 1 with reasonable skill, care, and diligence.
- ii The Contractor will supply all labour, tools, and equipment necessary for the work unless otherwise specified.
- iii The Contractor must keep the Council informed of progress and report any hazards, incidents, or maintenance issues promptly.

4. Fees and Payment

- i The Council will pay the Contractor a fee of £[rate] per [hour/day/week/assignment] plus any agreed reimbursable expenses.
- ii The Contractor will submit a valid invoice at agreed intervals (normally monthly) detailing hours and tasks completed.
- iii The Council will pay approved invoices within 30 days of receipt.
- iv The Contractor is responsible for their own income tax, National Insurance, and any other statutory payments.

5. Status of Contractor

- i The Contractor is an independent supplier of services and is not entitled to employee benefits.
- ii The Contractor may provide a suitably qualified substitute with the Council's prior consent.
- iii The Contractor is responsible for compliance with all relevant legislation relating to their business.

6. Health, Safety, and Environment

- i The Contractor must work safely and comply with all relevant Health & Safety law and any Council policies provided.
- ii The Contractor will produce risk assessments and method statements when requested.
- iii The Contractor must wear suitable personal protective equipment (PPE) at all times.
- iv The Contractor to adhere to the policies of Bruton Town Council, for example no glyphosate usage, and only peat free compost.

7. Insurance

- i The Contractor must maintain Public Liability Insurance of at least £5 million for the duration of this Agreement and provide evidence on request.
- ii Where relevant, the Contractor must also maintain Employers' Liability, Professional Indemnity, and motor insurance.

8. Equipment and Materials

- i The Contractor will supply and maintain their own tools and equipment unless otherwise agreed.
- ii All equipment must be safe, well maintained, and compliant with applicable regulations.

9. Confidentiality and Data Protection

- i The Contractor must not disclose any confidential information obtained in the course of this Agreement without the Council's consent.
- ii Any personal data handled must comply with UK GDPR and the Data Protection Act 2018.

10. Liability

- i The Contractor shall be liable for any loss, damage, or injury caused by their negligence or breach of contract.
- ii The Council will not be liable for any loss of profit or consequential loss suffered by the Contractor.

11. Termination

- i Either party may terminate this Agreement immediately if the other commits a serious breach or becomes insolvent.
- ii On termination, the Contractor will return any Council property and provide final invoices within 14 days.

12. Dispute Resolution

- i The parties will attempt to resolve disputes informally in the first instance.
- ii If unresolved, the dispute may be referred to mediation before legal action.

13. Law and Jurisdiction

This Agreement is governed by the laws of England and Wales, and the parties submit to the jurisdiction of the English courts.

Signatures:

Signed for and on behalf of Bruton Town Council

Name: _____

Position: _____

Signature: _____

Date: _____

Signed by the Contractor

Name: _____

Signature: _____

Date: _____



Appendix 1 — Scope of Services, as attached.

(Attach or insert the Town Ranger Specification text previously prepared, covering environmental maintenance, conservation-area duties, community engagement, reporting, and standards of work.)