

## Clerk's Report for Finance and Resources 14<sup>th</sup> April 2026

### **Internal Audit**

The internal audit visit is scheduled for Thursday 14<sup>th</sup> May 2026. The end of year is being compiled at the moment, as well as the documentation that is required for the auditor to view.

A new internal auditor is required for 2026/27, which is an agenda item for the meeting this evening.

### **Assertion 10 on the Annual Governance and Accountability Return (AGAR) for 2025/26.**

- The Town Council website now conforms to Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies (website and mobile applications)(no 2). The Town Council website hosts and support have spent some time ensuring that this is the case. The finance pages of the website have been considerably updated, with information required by the Transparency Code much easier to locate. This has been an internal audit action for some time.
- Brutontown.com and the walks website will need to be assessed in a similar way, to ensure that they meet the Guidelines.
- All councils (including parish meetings) must process personal data with care and in line with the principles of data protection. It is probable that some policies will require reviewing, and also an audit of the data held by the town council. A Document Retention Policy is required.
- All councils must have an IT policy. The town council does have a policy, adopted last year, which will need to be reviewed.
- The clerk is formulating an action plan, to ensure that various areas are addressed.

**END OF REPORT.**