

**Clerk's Report for Full Council 28 April 2026**

**Bruton Town Council**

Somerset Association of Local Councils (SALC) Survey

The Clerk has completed the SALC survey and submitted it.

Internal Audit final visit for 2025/26

The second visit for this current financial year has been arranged, for 14<sup>th</sup> May 2026.

Staffing

The Assistant Clerk is now working four days a week – Monday to Wednesday based in the Community Office until just after midday, and will work from home those afternoons and on a Thursday. This will be flexible, and can change to meet operational requirements.

Staff annual reviews are currently taking place.

**Community Office**

New Printer

The new A3 printer was installed on 9<sup>th</sup> April 2026. The printer is currently connected via cable to the wifi – a wireless connection has been arranged and is due to be installed.

Upgraded alarm panel

The new alarm panel was fitted on 31<sup>st</sup> March. The security firm will be replacing the battery in the outside audible alarm fixing.

**Abbey Ponds**

The third stone sign position is scheduled to be installed on 20<sup>th</sup> April 2026. Once this is complete, the final stone can be drilled and delivery and installation of all three elements of the stone signage can be arranged.

The way finding signage from the station to Abbey Ponds and the Town Centre was installed on 14<sup>th</sup> April 2026.

**Allotments**

Cuckoo Hill

Work on the Community Plot is progressing well, with raised beds being installed and tools being ordered, funded by the National Lottery Community Fund.

Water supply – Cuckoo Hill cemetery and allotments

The clerk met with a Wessex Water engineer recently to determine the location of the water meter for the allotments. The meter is located in the middle of an adjacent field, and has not been read for sometime.

An up to date reading was submitted when the engineer attended. As a result, the bill for this month is substantially larger than anticipated. The clerk intends to read the meter periodically (quarterly), now the location is known.

**END OF REPORT**