

## **To all members of the Town Council**

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 28 April 2026 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

*Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.*

*Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).*

*In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.*

*Please be aware that the proceedings may be filmed or recorded.*

*Lisa Ulf-Hansen*

**Lisa Ulf-Hansen**  
**Town Clerk**  
**21<sup>st</sup> April 2026.**

### **AGENDA**

**25/171: Apologies for Absence (LGA 1972 s85(1)).**

**25/172: Declarations of Interest.**

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

**25/173: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).**

To receive, approve and sign [the minutes of the last Town Council meeting](#) held on 31<sup>st</sup> March 2026.

To receive, approve and sign the minutes of the Extra Ordinary Town Council meeting held on 7<sup>th</sup> April 2026.

**25/174: Reports from Somerset Councillors:**

- a. Lucy Trimmell.
- b. Tom Power.

**25/175: Reports - to receive reports from:**

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

**25/176: Clerk's Report.**

To receive [a short report from the Town Clerk](#) to update on ongoing matters. The report is available on the town council website.

**25/177: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:**

- a. Finance and Resources Committee. To receive [the minutes from the meeting](#) held on 14<sup>th</sup> April 2026. To note and approve any recommendations or decisions as required.
  - i. To agree the Risk Management Policy, and note that the Risk Register was reviewed.
  - ii. To agree the recommended transfers into Earmarked Reserves for 2025/2026 year end. To agree to transfer all Earmarked Reserves in

the budget, at the start of the financial year to which the budget applies.

- iii. To note that annual subscriptions, and regular direct debit payments were reviewed and agreed.
- b. Climate and Ecological Emergency Working Group –To receive any updates.
  - i. To note the first annual review of the One Planet Action Plan for Bruton.
- c. BruBowl Working Group – to receive an update from the working group, meeting held on 27<sup>th</sup> April 2026.

**25/178: Strategic Planning. To receive updates and consider the next steps for the following:**

- a. County fields.
- b. Town Plan.
- c. Planning Policy.

**25/179: Engine Shed.**

Following the PEA (ecological) survey on 27<sup>th</sup> March, the surveyor remarked informally that a full BERS (bat movement) survey might be recommended, and possibly a survey of riverine ecology too. While the Council awaits the PEA report and formal recommendations it would be prudent to make provision of £4k. for any further surveys that are required, because availability is limited and there are seasonal constraints.

**25/180: Bleed Kits:**

Last month Full Council approved the purchase of four bleed kits, and to allocate the spend to the defibrillator budget. The cost for the kits was quoted incorrectly by the clerk. To consider the purchase of four bleed kits at the revised cost, and to consider the budget allocation to meet the cost.

**25/181: Internal Auditor Appointment.**

To formally appoint Paul Russell, from Parish & Town Audit Services (contractor A) to be the Internal Auditor for three years (2026/27, 2027/28, 2028/29). A report has been circulated detailing the experience and independence of the contractors who submitted a quote for consideration.

**25/182: Bank Reconciliation.**

- a. To approve the bank reconciliation for the current and deposit accounts and credit card for the period [1<sup>st</sup> to 31<sup>st</sup> March 2026](#).

**25/183: Accounts for Payment.**

- a. To approve [the payments for April 2026](#).
- b. To note that funds totalling £125,000 have been transferred into the CCLA account from the town council current account, as the six months precept has been received.

**25/184: Date of the next meeting of the Full Council:** The Annual Town Council meeting is Tuesday 26<sup>th</sup> May, 7.30pm at the Community Hall. Agenda items to the clerk by 15<sup>th</sup> May 2026.

**END OF AGENDA**