

To members of the Town Committee

You are **SUMMONED** to attend a **MEETING** of the **TOWN COMMITTEE** on **Tuesday 19th May at 7.30pm** to be held in **Community Hall, Bruton**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). *Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.*

Please be aware that the proceedings may be filmed or recorded.



S Mainstone
Assistant Town Clerk
13 May 2026

AGENDA

T26/01: Apologies for absence (LGA 1972 s85 (1)).

To receive and approve any apologies of absence.

T26/02: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

T26/03: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To approve the minutes of the meeting dated [3rd February 2026](#) as a true and accurate record of that meeting.

T26/04: To receive a short-written report from the clerk and an update regarding actions from the previous meeting.

This report will be circulated and will be available on the Bruton Town Council website.

T26/05: To receive working group notes and to consider any recommendations and actions:

- a. [Abbey Ponds Working Group meeting on 20th April 2026](#).

T26/06: To receive the Remembrance parade road closure management quote.

T26/07: To determine the next steps following advertisement of the Town Ranger one year contract.

The [advert](#) was posted on the Bruton Town Council website and social media, also sent by email to potential interested contractors.

T26/08: To acknowledge permission request for tree works at Station Road car park.

T26/09: To review/decide picnic bench and location options at Jubilee Park.

T26/10: Cuckoo Hill & Durslade Allotments:

- a. To receive inspection reports and consider recommendations from volunteers.
- b. To consider quote for fence repair at Cuckoo Hill Allotment site.
- c. To consider quote for raised beds repairs.

T26/11: To review cycle rack and planter options for Library Junction installation and consider next steps.

T26/12: To discuss possible sites for a new defibrillator, to be sourced by Cllr Baker with grant funding.

T26/13: To consider the DRAFT Digital Display screen policy for recommendation.

T26/14: To discuss the missing 'Welcome to Bruton' sign on the Frome Road.

To consider replacement and decide next actions.

T26/15: To consider the continuation of the 'Step into Bruton' publication with volunteer support.

1. Tricia Rawlingson-Plant and Cllr Crawford are currently looking to support with the continuation of the valued 'Step into Bruton' publication. It is hoped that costs will be covered by the business adverts.
2. To consider facilitating this publication with a 2-3 year revision recommended.

T26/16: To consider DRAFT contract and schedule for all priority works (category B) for wall repairs at St Mary's Churchyard and Jubilee Park.

1. To consider a one-year contract to cover the priority repairs indicated in the survey report, with the option to continue the contract after one year for medium priority repairs.
2. To consider the process for planning from the Diocese and decide next actions.

T26/17: To consider the quotes received for the Dovecote Building energy supply contract.

T26/18: Town Committee Budget.

1. To note Spend to Budget for 2025/26.
2. To consider recommendation of 'extra works' budget.

T26/19: Date of next meeting 21 July 2026.

The next meeting is on 21 July 2026. Agenda items to the Assistant Clerk by 7 July 2026.

END OF AGENDA