

To all members of the Town Council

You are **SUMMONED** to attend the **MEETING** of the **TOWN COUNCIL** on **Tuesday 28 July 2026 at 7.30pm** to be held in **the Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

Lulf-Hansen

Lisa Ulf-Hansen
Town Clerk
21 July 2025.

AGENDA

26/44: Apologies for Absence (LGA 1972 s85(1)).

26/45: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

26/46: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To receive, approve, and sign [the minutes of the last Town Council meeting](#) held on 30 June 2026.

26/47: Reports from Somerset Councillors:

- a. Lucy Trimmell
- b. Tom Power.

26/48: Reports - to receive reports from:

- a. Members representing the Council on outside bodies.
- b. Town Councillors.
- c. Chair.

26/49: Clerk's Report.

To receive [a short report](#) from the Town Clerk to update on ongoing matters.

26/50: Minutes and Recommendations from Committees and from those Working Groups that report to the Full Council:

- a. Planning & Consultation Committee – [to receive the minutes](#) from the meeting held on 8 July 2026 if available, and to note or approve any recommendations and decisions as required.
- b. Town Committee – to receive the minutes of the meeting held on 21 July 2026 and approve any recommendations or decisions as required.
 - i. T26/34 Town Ranger. To agree the recommendation from Town Committee for the contract to be awarded to Contractor A.
 - ii. T26/39: Memorials Policy, to adopt the recommended policy.
 - iii. T26/40: What's on and Bruton Walks websites. To consider the funding of the upgrade of both websites from the 26/27 budget or otherwise.
- c. Climate and Ecological Emergency Working Group – to receive [an update](#) from the meeting held on 7 July 2026.
- d. BruBowl Working Group – to receive an update from the last meeting.

26/51: Working Groups.

To appoint an additional members to Working Groups as required.

26/52: Strategic Planning. To receive updates and consider the next steps for the following:

- a. County Fields. To receive a short update of any actions. To consider establishing a 'County Fields Working Group', to progress the lease and managing the area.
- b. Bruton Town Plan.

26/53: Application for grant funding.

An application has been received from Big Brue Festival, to provide some family workshops, the details of which have been circulated. To discuss and consider the funding application.

26/54: Countryside Stewardship Scheme

To consider the recommendation from the Abbey Ponds Working Group regarding submitting an application for the Countryside Stewardship Scheme which would cover (but not limited to) the Dovecote Field and Abbey Ponds areas.

26/55: Bruton School for Girls (BSG).

To receive any updates, and to consider any next steps, if required.

26/56: Jubilee Park Pavilion and Youth Club Trust (JPPYCT).

To receive any update about the pavilion and the trust (if available), and to consider any next steps.

26/57: Assertion 10 Policies.

To review and adopt the policies as listed below which are required to comply with the Annual Governance and Accountability Return Assertion 10, Data handling and storage.

- a. Document Retention Policy.

26/58: Draft Statement of Local Priorities for Planning.

To consider and adopt a Draft Statement of Local Priorities for Planning, as circulated.

26/59: Bank Reconciliations.

- a. To approve the [bank reconciliations](#) for the current and deposit accounts and credit card for the period 1 June 2026 to 30 June 2026..

26/60: Accounts for Payment.

- a. To approve [payments for July 2026](#).
- b. Schedule of payments for August 2026. To delegate to the clerk in consultation with the Chair and Vice Chair to agree those payments for the August 2026, that are to meet contractual obligations and that are within budget limits or those payments that are for services and orders agreed by Full Council or Committees at previous meetings. The list of payments made will be presented to Full Council at the September Full Council meeting for information.
- c. To note that a transfer of £25,000 from the CCLA account has been made to the town council current account to cover July payments. A further transfer of £25,000 will be required for the August payments.

26/61: Spend to budget to 30 June 2026

To review and note [the spend to budget](#) to 30 June 2026 as presented.

26/62: Date of the next meeting of the Full Council: The next full council meeting is Tuesday 29 September 2026, 7.30pm at the Community Hall.

Agenda items to the clerk by 18 September 2026.

26/63: Exclusion of Press and Public.

To consider the exclusion of press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1 (2), on the grounds that discussion of agenda item 26/64 is commercial in confidence.

26/64: Youth Provision Contract Extension.

To discuss the extension to the current contract to March 2027, deferred from the June Full Council meeting. To receive a short update from a meeting with other member councils regarding the youth provision

END OF AGENDA