

To members of the Town Committee

You are SUMMONED to attend a MEETING of the TOWN COMMITTEE on Tuesday 22nd September at 7.30pm to be held in Community Hall, Bruton. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). *Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.*

Please be aware that the proceedings may be filmed or recorded.



**S Mainstone
Assistant Town Clerk
21 September 2026**

AGENDA

T26/43: Apologies for absence (LGA 1972 s85 (1)).

To receive and approve any apologies of absence.

T26/44: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

T26/45: Minutes of the previous meeting (LGA 1972 sch 12 para 41 (1)).

To approve the minutes of the meeting dated [21st July 2026](#) as a true and accurate record of that meeting.

T26/46: To receive a short-written report from the clerk and an update regarding actions from the previous meeting.

This report will be circulated and will be available on the Bruton Town Council website.

T26/47: 'Connecting Abbey Ponds' project. To receive an update on the project and note additional invoices received:

1. Following the breakage of one of the stone signs delivered, negotiations between the designer and quarry have resulted in the agreement of a replacement stone for the roadside position. This is currently in the process of production with a view to delivery as soon as possible.
2. The final invoice for the quarry will be settled upon successful delivery of the replacement stone.
3. There are 2 additional invoices to note in respect of the extra time/work from the designer which involved unexpected extra time and visits to the quarry (in Forest of Dean).
4. As the grant funding from GWR has been spent, to consider finalising the project end with them, ahead of the above outstanding stone installation.

T26/48: To receive working group notes and to consider any recommendations and actions:

1. Abbey Ponds Working Group meeting on 13th July 2026.

T26/49: Cuckoo Hill & Durslade Allotments:

1. To note inspection report (if available) and consider any recommendations or actions.

T26/50: Town Ranger; to consider list of jobs suggested:

1. Wooden bench with metal frame at Patwell Pump – Town Ranger to repair/repaint.
2. Railings along Station Road – Town Ranger to clear/repaint.
3. Sycamores growing out of riverside wall from Engine Shed/Community Hall and Hummingbirds – Noted by, but not for Town Ranger - Liaison with Hummingbirds and Community Hall to consider seeking a quote with an appropriate contractor for this.

T26/51: To receive request from museum regarding publicity window decal.

T26/52: To note clerk's report and receive request from Good Company CIC to remove locked access to defibrillators.

T26/53: To receive the BERS survey report, note recommendations and consider next steps.

T26/54: Damage to Patwell Pump. To consider next steps for repair.

A temporary measure to prevent water ingress has been instructed.

T26/55: Cuckoo Hill Cemetery.

To reconsider request for a memorial bench at Cuckoo Hill Cemetery.

T26/56: Cycle rack and planter options of installation.

1. To note permission from Somerset Highways for installation is still awaited.
2. To receive quote for installation works at Library Junction and discuss next actions.
3. To consider quote for removal of old cycle rack and installation of 2 sheffield hoops at Crown Green and discuss next actions.
4. To receive feedback from Cllr Jones regarding management of planter installation at Library Junction.

T26/57: MUGA floodlights upgrade - Update.

To note the following and decide next steps:

1. The token duration can be set to any length of time. The recommendation is 30 minutes per token, although if light pollution is a concern, 15 minutes may be a more suitable option.
2. A timer can be installed to control the lights automatically, but it would need to be adjusted manually twice a year for clock change.
3. An isolation switch can be installed to override settings and turn off the lights manually. This will however require manual switch for the next time that they are set to come on.

T26/58; Screen Somerset – to receive request for support in encouraging more filming in Bruton.

T26/59; To consider the installation of a bin at West End with a view to avoiding littering on Network Rail land.

T26/60: To note the resignation of the volunteer Tree Warden and consider next steps.

T26/61: Town Committee Budget.

1. To consider 2027/28 budget.
2. To note Spend to Budget.

T26/62: Date of next meeting 10 November 2026.

The next meeting is on 10 November 2026. Agenda items to the Assistant Clerk by 27 October 2026.

END OF AGENDA