

Finance and Resources Committee

Committee members, you are SUMMONED to attend a MEETING of the FINANCE AND RESOURCES COMMITTEE on **Tuesday 13 October 2026 at 7.30pm** to be held in **Bruton Community Hall**. The press and public are also invited to attend.

Councillors are reminded that as office holders they are expected to comply with the Nolan Principles and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

Before the start of the meeting, in accordance with Standing Order 3 (e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting).

In accordance with Standing Order 3 (f) the question/comment time is limited to 3 minutes each, and the session should not exceed 15 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will not normally be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Please be aware that the proceedings may be filmed or recorded.

Lulf-Hansen

Lisa Ulf-Hansen.
Town Clerk.
7 October 2026.

AGENDA

FR26/15: Apologies for absence (LGA 1972 s85(1)).

To receive and approve any apologies of absence and to approve the reasons given.

FR26/16: Declarations of interest.

Declarations of Interests Members to declare any interests, including disclosable pecuniary interests, they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any written requests from members for dispensations that accord with the Localism Act 2011 s33 (b-e) (This does not preclude any later declaration).

FR26/17: [Minutes of the last meeting](#) held on 16 June 2026 (LGA 1972 sch 12 para 41 (1)).

To agree the minutes from the meeting on 16 June 2026 as a true and accurate record of the meeting.

FR26/18: Clerk's Report.

To receive a short oral report from the clerk, a summary of which can be found on the town council website.

FR26/19: Step into Bruton

To consider a request for additional funding towards the printing of the latest Step into Bruton information leaflet.

FR26/20: Risk Register.

To review the following:

- a. Risk Register.

FR26/21: Budget 2027/2028 including review of Earmarked Reserves.

- a. To consider a Town Committee budget line to cover miscellaneous services or purchases without a specific budget provision. This is to reduce discussing agenda items multiple times.
- b. To consider the 2027/2028 budget as a whole.
- c. To consider Earmarked Reserves, and make any recommendations to full council as appropriate.

FR26/22: Annual Governance and Accountability Return (AGAR) .

- a. To receive a short report regarding the changes to the AGAR from 2026/2027.
- b. To discuss the action plan for Data Compliance (previously referred to as AGAR assertion 10), and decide upon any next actions.
- c. To consider the most appropriate committee (or full council) for the initial consideration of any new policies required regarding the Data Compliance parts of the AGAR.

FR26/23: Youth Contract

To receive a short report from the town clerk overviewing the current youth provision and the timetable for the Tender process. To make recommendations to full council as appropriate.

FR26/24: Review of Cemetery and Allotment Fees.

To review the current Cemetery and Allotment fees and to consider any changes, if required.

FR26/25: Scheme of Delegation

To review the current scheme of delegation.

- a. To consider a recommendation to full council to add delegation to the Town Clerk consulting with the Chair and Vice Chair of full council to approve payments in a calendar month where the full council meeting is either not scheduled or held at a different part of the month:

FR26/26: Date of next meeting.

The next meeting is scheduled for Tuesday 17 November 2026, 7.30pm, in Bruton Community Hall.

Agenda items to the clerk by 6 November 2026 please.

END OF AGENDA